



Stanislaus Consolidated Fire Protection District

3324 Topeka Street

Riverbank, CA 95367

Phone: (209) 869-7470 Fax: (209) 869-7475

Email: admin@scfpd.us

www.scfpd.us

Jonathan Goulding
President
BOS District 2

Brandon Rivers
Vice President
Waterford

Greg Bernardi
Director
BOS District 1

Charles E. Neal
Director
Riverbank

Steven Stanfield
Director
BOS District 1

AGENDA

Thursday, January 18, 2024, at 6:00 p.m.

REGULAR AND CLOSED SESSION MEETING OF THE STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

Station 26 Meeting Room, 3318 Topeka Street, Riverbank, CA

(THE AGENDA PACKET IS POSTED AT EACH SCFPD LOCATION AND AT WWW.SCFPD.US)

1. CALL TO ORDER

President Goulding

2. PLEDGE OF ALLEGIANCE

President Goulding

3. INVOCATION

Pastor Charles E. Neal with Riverbank Assembly of God Church

4. ROLL CALL

Board President: Goulding
Board Vice President: Rivers
Director: Bernardi
Director: Neal
Director: Stanfield

5. APPROVAL OF AGENDA – at this time, a Board Member may pull an item from the agenda

6. CONFLICT OF INTEREST DECLARATION – Declaration by Board of Director members who may have a conflict of Interest on any scheduled agenda item is to declare their conflict at this time.

7. PRESENTATION/ACKNOWLEDGEMENTS

Item 7.A: Employee Recognition of Years of Service

Item 7.B: New Hires/Promotions/Retiree Announcements

8. PUBLIC COMMENTS- *The Board of Directors welcomes participation in Board meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public. California law prohibits the Board from acting on any matter which is not on the posed agenda, unless the Board determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to three (3) minutes per individual. Please make your comments directly to SCFPD Board President. **Comments will be accepted via Teleconference.***

ACTION CALENDAR

9. CONSENT ITEMS- *All matters listed on the Consent Calendar are considered routine and will be enacted upon by one motion unless otherwise requested by an individual Board Member or public for special consideration.*

Item 9.A: Minutes of the December 21, 2023, Board of Directors Regular Meeting.

Recommendation: Approve Minutes of December 21, 2023, by Consent Action.

Item 9.B: Acceptance of Warrants (Check Register) – December 2023

Recommendation: Accept by Consent Action

Item 9.C: Acceptance of Financial Reports – December 2023

Recommendation: Accept by Consent Action

10. DISCUSSION ITEMS

No Discussion Items scheduled.

11. PUBLIC HEARING

No Public Hearing Items scheduled.

12. ACTION ITEMS

Item 12.A: Consideration to Approve Resolution 2024-01, Authorizing the Appointment of Jessica Sousa to fill the role as Clerk of the Board.

Recommendation: Roll Call Vote, Approve Resolution 2024-01.

Item 12.B: Nomination and Election of 2024 Board Officers: President, Vice President, District Treasurer and Clerk of the Board.

Recommendation: Take action to nominate, elect, and vote a member of the Board Officers to the positions of: President, Vice President, and reconfirm the previous appointment of Brittney Withrow, Administrative Assistant III, to the position of District Treasurer per prior resolution No. 22-03, and confirm the appointment of Jessica Sousa, Administrative Assistant III, Clerk of the Board, per resolution No. 2024-01, for the 2024 calendar year.

Item 12.C: Nomination and Election of 2024 Committee Members and District Representatives.

Recommendation: Staff recommends the Board take action to nominate, elect, and vote for all board committee assignments in accordance with District Board Policy 2 – Board Organization and Structure, and select District Representatives in accordance with District Board Policy 3.3.1.

Item 12.D: Consideration to Approve the Agreement between Jocelyn E. Roland, Ph.D., ABPP Psychologist, hereinafter referred to as the “Contractor”, and the Stanislaus Consolidated Fire Protection District hereinafter referred to as the, “Agency”.

Recommendation: The Board Approve the Agreement between Jocelyn E. Roland, Ph.D., ABPP Psychologist and Stanislaus Consolidated Fire Protection District.

Item 12.E: Discussion of and Consideration to Approve Mid-Year Budget Revisions.

Recommendation: The Board Approve the Mid-Year Budget Revisions.

Item 12.F: Discussion of and Consideration to Approve Deputy Chief Bray’s Contract.

Recommendation: The Board Approve Deputy Chief Bray’s Contract.

13. COMMUNICATIONS

1. Correspondence –

No Correspondence items.

2. Written Staff Reports –

Item 13.2.A: Monthly Call Log

Item 13.2.B: Training

Item 13.2.C: Local 3399

3. Verbal Reports –

Item 13.3.A: Fire Chief – Monthly Verbal Board Report

- Item 13.3.B:** Capital Improvements – (Bernardi/Stanfield)
- Item 13.3.C:** Finance – (Goulding/Neal)
- Item 13.3.D:** Personnel – (Rivers/Stanfield)
- Item 13.3.E:** Fire Advisory with Modesto Fire Dept.- (Goulding/Bernardi)

4. Directors Comments – *At this time, Board Members may verbally make individual announcements, report briefly on their activities, or request an item be place on a future agenda.*

14. CLOSED SESSION

- Item 14.A:** Conference with Legal Counsel- Anticipated Litigation:
- Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9 (1 case)

- Item 14.B:** Conference with Labor Negotiators:
- Agency Designated Representative: Tim Tietjen, Fire Chief
 - Employee Organization: Local 3399

15. RETURN TO OPEN SESSION

16. CLOSED SESSION REPORT

17. ADJOURNMENT

The next regularly scheduled meeting of the SCFPD Board of Directors is February 15, 2024, at 6:00 p.m. in the Station 26 Meeting Room, located at 3318 Topeka Street, Riverbank, CA.

AFFIDAVIT OF POSTING

I, Jessica Sousa, Clerk of the Board of the Stanislaus Consolidated Fire Protection District, do hereby declare that the foregoing agenda for the Regular and Closed Session meetings of the Board of Director has been posted at the administrative offices, District website of the Stanislaus Consolidated Fire Protection District at least 72 hours prior to the meeting date and will also be posted at each of the District Fire Stations.

Dated: January 15, 2024 Time: 3:00 p.m.

Jessica Sousa /s/
 Jessica Sousa
 Board Clerk
 Stanislaus Consolidated Fire Protection District

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Board Clerk at (209) 869-7470 or boardclerk@scfpd.us Notification 72 hours prior to meeting will enable the District to make reasonable arrangement to ensure accessibility to this meeting.



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Charles E. Neal
Director
Riverbank

Steven Stanfield
Director
BOS District 1

MINUTES

Thursday, December 21, 2023, at 6:00 p.m.

REGULAR MEETING OF THE STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

Station 26 Meeting Room, 3318 Topeka Street, Riverbank, CA

(THE AGENDA PACKET IS POSTED AT EACH SCFPD LOCATION AND AT WWW.SCFPD.US)

1. CALL TO ORDER

The Stanislaus Consolidated Fire Protection District met this date at 6:00 p.m. in the Station 26 Meeting Room with President Goulding presiding and calling the meeting to order.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board President Goulding.

3. INVOCATION

Pastor Charles E. Neal with Riverbank Assembly of God Church gave the invocation.

4. ROLL CALL

Board Clerk Called the roll:

Present:

President:	Goulding
Vice President:	Rivers
Director:	Bernardi
Director:	Neal

Absent:

Director: Stanfield

Staff Present:

Fire Chief: Tietjen
District Attorney: Splendorio
Clerk: Sousa
Deputy Chief: Bray

5. APPROVAL OF AGENDA – *at this time, a Board Member may pull an item from the agenda.*

**Motion by Director Bernardi, seconded by Director Neal to approve the agenda.
Passed by roll call vote 4/0/0/1.**

AYES: 4 Directors: Goulding, Rivers, Bernardi, Neal
NOES: 0 Director:
ABSTAIN: 0 Director:
ABSENT: 1 Director: Stanfield

6. CONFLICT OF INTEREST DECLARATION – *Declaration by Board of Director members who may have a conflict of Interest on any scheduled agenda item is to declare their conflict at this time.*

None was declared.

7. PRESENTATION/ACKNOWLEDGEMENTS

- Chief Tietjen acknowledged the following;
 - Employee Years of Service – November
 - Engineer Jeremy Tankersley – 8 years with SCFPD (22 years)
 - Engineer/ Medic Chaz Bandy – 3 years
 - Engineer/ Medic Corey Wilson – 3 years
 - Firefighter/ Medic Thomas Cornish – 3 years
 - Engineer/ Medic Samuel Warren – 3 years
 - Employee Years of Service – December
 - Engineer Dan Lopes - 8 years with SCFPD (23 years)
 - Captain Andrew McDonald – 18 years
- December New Hires
 - Jessica Sousa – Administrative Assistant III and Board Clerk

8. PUBLIC COMMENTS - *The Board of Directors welcomes participation in Board meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public. California law prohibits the Board from acting on any matter which is not on the posed agenda, unless the Board determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to three (3) minutes per individual. Please make your comments directly to SCFPD Board President. **Comments will be accepted via Teleconference.***

- **No Public Comments**

9. CONSENT ITEMS

Item 9.A: Minutes of the October 19, 2023, Board of Directors Regular Meeting.

Item 9.B: Acceptance of Warrants (Check Register) – October/ November 2023

Item 9.C: Acceptance of Financial Reports – October/ November 2023

Motion by Director Neal, seconded by Director Stanfield to approve the consent calendar. Passed by roll call vote 4/0/0/1.

AYES:	4	Directors:	Goulding, Rivers, Bernardi, Neal
NOES:	0	Director:	
ABSTAIN:	0	Director:	
ABSENT:	1	Director:	Stanfield

10. DISCUSSION ITEMS

No Discussion Items

11. PUBLIC HEARING

No Public Hearing Items

12. ACTION ITEMS

Item 12.A: Consideration to Approve the Memorandum of Understanding (MOU) Between Stanislaus Consolidated Fire Protection District and Warfighter Overwatch.

Action: Motion by Director Bernardi, seconded by Director Neal. The Board Approved MOU Between Stanislaus Consolidated Fire Protection District and Warfighter Overwatch 4/0/0/1.

AYES:	4	Directors:	Goulding, Rivers, Bernardi, Neal
NOES:	0	Director:	
ABSTAIN:	0	Director:	
ABSENT:	1	Director:	Stanfield

Item 12.B: Consideration to Approve EMS Coordinator Agreement between Stanislaus Consolidated Fire Protection District and Megan Zimmerman R.N. (“EMS Coordinator”)

Action: Motion by Director Neal, seconded by Vice President Rivers. The Board Approved the Agreement Between Stanislaus Consolidated Fire Protection District and Megan Zimmerman R.N. (“EMS Coordinator”) 4/0/0/1.

AYES: 4 Directors: Goulding, Rivers, Bernardi, Neal
NOES: 0 Director:
ABSTAIN: 0 Director:
ABSENT: 1 Director: Stanfield

Item 12.C: Consideration to Approve the Memorandum of Agreement (MOA) between Stanislaus Consolidated Fire Protection District and Central Valley Incident Management Team.

Action: Motion by Vice President Rivers, seconded by Director Bernardi. The Board Approved MOA Between Stanislaus Consolidated Fire Protection District and Central Valley Incident Management Team 4/0/0/1.

AYES: 4 Directors: Goulding, Rivers, Bernardi, Neal
NOES: 0 Director:
ABSTAIN: 0 Director:
ABSENT: 1 Director: Stanfield

Item 12.D: Consideration to Approve the purchase of a new Battalion Chief vehicle (2024 Chevy Tahoe 4x4 SSV), Fire Investigator Vehicle (2024 Chevy Tahoe 4x4 SSV), and Training Officer vehicle (2023 Chevy Silverado 1500 4x4 Crew Cab), in a total amount not to exceed \$225,000 including outfitting.

Action: Motion by Director Neal, seconded by Vice President Rivers. The Board Approved the purchase of a new Battalion Chief vehicle (2024 Chevy Tahoe 4x4 SSV), Fire Investigator Vehicle (2024 Chevy Tahoe 4x4 SSV), and Training Officer vehicle (2023 Chevy Silverado 1500 4x4 Crew Cab), in a total amount not to exceed \$225,000 including outfitting. 4/0/0/1.

AYES: 4 Directors: Goulding, Rivers, Bernardi, Neal
NOES: 0 Director:
ABSTAIN: 0 Director:
ABSENT: 1 Director: Stanfield

13. COMMUNICATIONS

Item 13.3.A – Fire Chief’s Verbal Report

- Chief Tietjen explained the need for Engineer Summers to give an oral report to complete his task book in order to become a Captain. Engineer Summers provided an update on the month of November and December.

Item 13.3.B – Capital Improvements

- No Report Given

Item 13.3.C – Finance Committee

- No Report Given

Item 13.3.D – Personnel Committee

- No Report Given

Item 13.3.E – Fire Advisory Committee with Modesto Fire Department

- No Report Given

Item 13.4 - Directors Comments

- Director Bernardi thanked Captain Burke, Captain Grapes, Firefighter McManus and Peer Support Dog Tank, Battalion Chief DeHart, and Firefighter Tobin for their participation in the City of Riverbank’s Christmas Parade. He sends well wishes to Fire Investigator Spani for a speedy recovery and welcomed Jessica Sousa to the SCFPD team. He wished everyone a Merry Christmas.
- Vice President Rivers congratulated Deputy Chief Bray on his recent promotion. He welcomed Jessica Soua to the SCFPD team. He thanked Firefighter McManus and Peer Support Dog Tank for the presentation on Warfighter Overwatch. He wished everyone a Merry Christmas and Happy New Year.

14. CLOSED SESSION

Item 14.A: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9 (d)(1).

Foster Farms Dairy et al. v. Stanislaus Consolidated Fire Protection District –
Fifth Appellate District Case No. F084192

15. CLOSED SESSION - Report

Closed session began at 6:55 pm and ended at 7:05 pm with no reportable action.

16. ADJOURNMENT

There being no further business the Board adjourned at 7:05 pm.

ATTEST:

Jessica Sousa /s/
Jessica Sousa, Clerk of the Board

STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT
Monthly Check Register
December 2023

Date	Num	Name		Memo/Description	Amount
12/01/2023	EFT	Henriquez, Nelson	EFT	December 2023 HSA	-730.00
12/01/2023	EFT	Valley First Credit Union		Payroll Deduction	-417.59
12/01/2023	EFT	Quinones, Peter	EFT	HSA December 2023	-249.00
12/01/2023	10609	Franklin Templeton Financial Services		529 College Plan	-160.00
12/01/2023	EFT	Verizon Wireless		October 16-Nov 15, 2023	-1,952.07
12/01/2023	EFT	Bussell, Rick	EFT	December HSA act	-608.33
12/01/2023	EFT	V A L I C		Group # 41114	-4,980.25
12/01/2023	EFT	Stanislaus Consolidated Firefighters Unio		Union Dues	-2,990.00
12/04/2023	EFT	PG&E	Online	10/17/23-11/13/23	-2,062.29
12/04/2023	EFT	Life-Assist, Inc.		Medication for Pts	-324.00
12/04/2023	EFT	Patrick Clark Consulting	EFT	3/1/23-3/31/23	-506.25
12/04/2023	EFT	MES Municipal Emergency Services	EFT	SCB Repairs	-1,730.68
12/04/2023	EFT	Kronos -	EFT	Cloud Migration	-450.00
12/04/2023	EFT	Best Best & Krieger	EFT	Legal Services	-7,763.42
12/04/2023	EFT	Insect IQ	Autopay	Pest Control	-453.20
12/06/2023	EFT	quench		St 23 2/28/23-5/27/23	-161.82
12/07/2023	10623	Azevedo's Auto Service		Repair leak, replace belts on BC car	-980.20
12/07/2023	10620	Ray's Janitorial Supply		Station supplies	-1,596.08
12/07/2023	10624	Mid Valley IT	Online	Replace UPS unit @ HQ	-1,206.05
12/07/2023	10625	Sutter Gould Medical Foundation		Annual Physicals	-285.00
12/07/2023	10621	Waterford Farm Supply, Inc.		Bulbs for generator	-12.61
12/07/2023	10627	MID		where new station would be on Morrill.	-36.31
12/07/2023	10622	C.A.P.F.		December 2023	-1,352.00
12/07/2023	10628	Stanislaus County EMS Agency		EMS First responder certifications	-131.00
12/07/2023	10613	Robert Donovan M.D.		October & November 2023	-3,490.00
12/07/2023	10626	Valvoline Instant Oil Change		Oil Changes	-144.41
12/07/2023	10610	O'Reilly Auto Parts		1068400	-102.54
12/07/2023	10615	AT&T CALNET 2/3		10/13/23-11/12/23	-640.58
12/07/2023	10612	Regional Government Services		Calpers reporting	-855.00
12/07/2023	10616	Chuck's Auto Parts		Antifreeze for E24	-42.03
12/07/2023	10614	Work Wellness		Physicals	-255.00
12/07/2023	10617	Discount Auto Electric & Radiator		Battery for FIU car	-228.48
12/07/2023	10611	Consumer's Choice Pest Control		Pest control	-100.00
12/07/2023	10619	PAYCHEX		services	-223.90
12/07/2023	10618	Hunt & Sons, Inc		Fuel	-7,207.49
12/07/2023	10630	City of Riverbank	Autopay	Tax Assessment refund	-549.08
12/07/2023	EFT	quench		11/10/23-2/9/24 St 26	-161.82
12/07/2023	EFT	quench		11/10/23-2/9/24 St 26	-161.82
12/07/2023	EFT	quench		8/10/23-11/09/23 St 26	-161.82
12/07/2023	EFT	quench		11/10/23-2/9/24 St 22	-161.82
12/07/2023	10629	Bound Tree Medical, LLC.	EFT	ALS demo bag	-385.26

12/07/2023	EFT	quench	11/10/23-2/9/24 ST 21	-161.82
12/12/2023	EFT	Jocelyn Roland, Ph. D.,ABPP EFT	December 2023	-500.00
12/12/2023	10654	Smith Heating & Air Conditioning	Heater repair at st 26	-220.00
12/12/2023	EFT	L.N. Curtis & Sons EFT	PPE	-2,638.91
12/12/2023	EFT	Deep Clean Crew EFT	Cleaning service @ HQ	-385.00
12/12/2023	EFT	Ayera Technologies, Inc. EFT	December 2023	-834.00
12/12/2023	EFT	Zimmerman, Megan EFT	November 6, 23-December 5, 2023	-4,375.35
12/12/2023	EFT	Wilson Corey EFT	Reimbursement	-280.00
12/15/2023	EFT	Gilton Solid Waste Management, Inc.	November 2023- St 21	-141.33
12/15/2023	EFT	Gilton Solid Waste Management, Inc.	November 2023- St 22	-141.33
12/15/2023	EFT	AFLAC Online	November 2023	-1,691.49
12/15/2023	EFT	Gilton Solid Waste Management, Inc.	November 2023- St 26	-120.17
12/15/2023	10657	Franklin Templeton Financial Services	529 College Plan	-160.00
12/15/2023	EFT	V A L I C	Group # 41114	-4,980.25
12/15/2023	EFT	Valley First Credit Union	Payroll Deduction	-417.59
12/15/2023	EFT	Stanislaus Consolidated Firefighters Unio	, Union Dues	-2,990.00
12/18/2023	10650	Chuck's Auto Parts	Marker led for boat 24	-8.08
12/18/2023	10651	Waterford Farm Supply, Inc.	Misc repairs and maint	-23.27
12/18/2023	10642	Hunt & Sons, Inc	Fuel	-5,798.87
12/18/2023	10636	Engineered Fire Systems, Inc	Plan review for November 2023	-187.50
12/18/2023	10647	Turlock Scavenger	12/1/23-12/31/23	-131.85
12/18/2023	10640	State of California Dept of Justice	Fingerprints apps	-32.00
12/18/2023	10642	La Grange Improvement Assoc	Rental period7/1/23-12/31/23	-1,200.00
12/18/2023	10641	Work Wellness	Andrew McDonald- DMV physical	-105.00
12/18/2023	10634	Verizon Wireless	Phones	-30.06
12/18/2023	EFT	Andy Heath Financial Services EFT	Financial assistance 10/11/23-12/12/23	-2,687.50
12/18/2023	EFT	Nickerson Investigative Services EFT	Pre employment background screening	-695.00
12/18/2023	10632	Justin Grant	Amended tax return filling for 2021	-100.00
12/18/2023	10638	Spectrum Business	Service 12/1/23-12/31/23	-88.57
12/18/2023	10646	Leatherhead Concepts Inc	Radio strap w/ bucket replacements	-671.32
12/18/2023	10648	Mid Valley IT Online	Monthly IT Service	-6,619.00
12/18/2023	10649	AT&T CALNET 2/3	11/13/23-12/12/23	-1,181.49
12/18/2023	10639	Mo-Cal Office Solutions	Services 9/7/23-12/6/23	-239.86
12/18/2023	10637	Go To Communications, Inc.	Service for 12/1/23-12/31/23	-912.61
12/19/2023	EFT	MID	10/26/23-11/29/23 Service	-1,690.97
12/19/2023	EFT	City of Modesto- Utilities Autopay	10/24/23-11/28/23 St 22	-157.85
12/19/2023	EFT	WestAmerica -VISA EFT	Visa cards 11/7/23-12/6/23	-4,036.05
12/20/2023	EFT	City of Modesto- Utilities Autopay	10/23/23-11/29/23 St 21	-134.79
12/21/2023	10655	Al's Certified Safe and Lock	Alarm Monitoring	-680.00
12/22/2023	EFT	FRMS Fire Risk Management Services	January 2024	-94,507.07
12/22/2023	EFT	Mister Car Wash EFT	November 2023 wash service	-136.00
12/22/2023	EFT	Kronos - EFT	Cloud Migration	-3,270.00
12/22/2023	EFT	Best Best & Krieger EFT	Legal Services	-2,775.70
12/22/2023	EFT	L.N. Curtis & Sons EFT	Wildland Hose	-1,707.00
12/26/2023	EFT	City Of Modesto- Admin Autopay	additional increase from July 2023	-43,323.34
12/28/2023	10660	Western Extrication Specialties Inc	Extrication Equipment	-51,625.27
12/28/2023	EFT	Valley First Credit Union	Payroll deduction	-417.59

12/28/2023	10657	Winner Chevrolet Inc.	New Training vehicle	-49,428.45
12/28/2023	EFT	Stanislaus Consolidated Firefighters Unio	Union Dues	-2,990.00
12/28/2023	EFT	V A L I C	Group # 41114	-4,980.25
12/28/2023	10656	Franklin Templeton Financial Services	529 College Plan	-160.00

STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT
Bank Accounts and Cash Accounts
As of December 31, 2023

	Total
ASSETS	
Current Assets	
RESTRICTED FUNDS	
Riverbank Capital Facilities	0.00
20 CEQA-Riverbank [1322-8]	659,897.60
30 Dev. Fee Riverbank [0414-4]	96,914.54
Total Riverbank Capital Facilities	\$ 746,461.42
Waterford Cap. Fac. St 24 Build	0.00
25 CEQA-Waterford [0422-7]	76,532.53
35 Dev Fee-Waterford [0406-0]	4,268.76
Total Waterford Cap. Fac. St 24 Build	\$ 80,801.29
Total RESTRICTED FUNDS	\$ 827,262.71
Stanislaus County cash accounts	
7271 SCFPD General fund	3,780,986.00
7273 Development Fees - Riverbank	31,982.84
7274 CEQA - Riverbank	0.00
7276 Development - Waterford/Hickman	54,054.85
7277 CEQA - Waterford/Hickman	-12,499.64
Total Stanislaus County cash accounts	\$ 3,854,524.05
WestAmerica Bank	
General Checking [8845]	850,423.67
Total WestAmerica Bank	\$ 2,424,147.70
Total Bank Accounts	\$ 6,269,671.70

STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT
Budget vs. Actuals: Budget_FY 2023-2024
 July - December, 2023

	Total			
	Actual	Budget	Over Budget	% of Budget
Income				
4500 Safer Grant reimbursement	123,420.42		123,420.42	
4850 Misc Workers Comp reimbursement	5,685.28		5,685.28	
4871 Insurance proceeds	10,000.00		10,000.00	
4880 Strike team personnel	57,235.50		57,235.50	
Development Fees		30,000.00	-30,000.00	0.00%
Riverbank (7273)	2,381.77		2,381.77	
Waterford/Hickman (7276)	1,129.24		1,129.24	
Total Development Fees	\$ 3,511.01	\$ 30,000.00	-\$ 26,488.99	11.70%
Discounts/Refunds Given	4,893.69		4,893.69	
Donated Funds	100.00		100.00	
Fire Investigator Reimb. FIU	95,350.49	165,000.00	-69,649.51	57.79%
Fire Recovery USA	12,469.72	30,000.00	-17,530.28	41.57%
Grant reimbursements	13,926.58	289,695.00	-275,768.42	4.81%
Incident Reports	290.73		290.73	
Interest		22,500.00	-22,500.00	0.00%
Stanislaus County			0.00	
Dev. Fee-Riverbank (7273)	219.29		219.29	
Dev. Fee-Waterford (7276)	287.76		287.76	
General Fund (7271)	39,848.77		39,848.77	
Total Stanislaus County	\$ 40,355.82	\$ 0.00	\$ 40,355.82	
WestAmerica Bank Interest			0.00	
CEQA-Riverbank	119.79		119.79	
CEQA-Waterford	18.07		18.07	
Dev. Fee - Waterford	0.32		0.32	
Dev. Fee-Riverbank	22.27		22.27	
Total WestAmerica Bank Interest	\$ 160.45	\$ 0.00	\$ 160.45	
Total Interest	\$ 40,516.27	\$ 22,500.00	\$ 18,016.27	180.07%
Miscellaneous Reimbursements	98,030.02	45,000.00	53,030.02	217.84%
Medical Insurance Reimbursement	8,889.38		8,889.38	
Miscellaneous	0.38		0.38	
Payroll Tax Refund	9,188.53		9,188.53	
Workers Compensation Reimb	22,331.36		22,331.36	
Total Miscellaneous Reimbursements	\$ 138,439.67	\$ 45,000.00	\$ 93,439.67	307.64%
Other Revenue			0.00	
AMR - First Responder Svcs	20,806.00	40,000.00	-19,194.00	52.02%
Cell Tower Rent	7,169.67	16,500.00	-9,330.33	43.45%
First Responder Services		20,000.00	-20,000.00	0.00%
Total Other Revenue	\$ 27,975.67	\$ 76,500.00	-\$ 48,524.33	36.57%
Prevention Revenue		150,000.00	-150,000.00	0.00%

False Alarms	3,661.00		3,661.00	
Fire Hydrant Water Flows	580.33		580.33	
Fireworks Permits	104.73		104.73	
Inspections	401.70		401.70	
Riverbank/Modesto	129.00		129.00	
Total Inspections	\$ 530.70	\$ 0.00	\$ 530.70	
Plan reviews	16,455.06		16,455.06	
Riverbank/Modesto	43,691.10		43,691.10	
Waterford/Hickman	963.00		963.00	
Total Plan reviews	\$ 61,109.16	\$ 0.00	\$ 61,109.16	
Total Prevention Revenue	\$ 65,985.92	\$ 150,000.00	-\$ 84,014.08	43.99%
Property Tax & Assessments			0.00	
CEQA		35,000.00	-35,000.00	0.00%
Riverbank	180,280.65		180,280.65	
Waterford/Hickman	818.51		818.51	
Total CEQA	\$ 181,099.16	\$ 35,000.00	\$ 146,099.16	517.43%
FHA in-lieu-of tax app.		1,100.00	-1,100.00	0.00%
IMPACT	191.48		191.48	
Other Taxes	823,321.00	766,507.00	56,814.00	107.41%
Property Tax (Secured)		3,163,530.00	-3,163,530.00	0.00%
Property Tax (Unsecured)		152,175.00	-152,175.00	0.00%
Property Tax - Unitary		54,739.00	-54,739.00	0.00%
Property Tax-prior unsecured		4,000.00	-4,000.00	0.00%
Special Assessment		8,174,966.00	-8,174,966.00	0.00%
Special Assessment-PY		25,000.00	-25,000.00	0.00%
State Homewners Prop.Tax Relief		26,350.00	-26,350.00	0.00%
Supplemental Property Tax		40,000.00	-40,000.00	0.00%
Total Property Tax & Assessments	\$ 1,004,611.64	\$ 12,443,367.00	-\$ 11,438,755.36	8.07%
QuickBooks Payments Sales	3,927.41		3,927.41	
RDA Revenue			0.00	
RDA - Residual		250,000.00	-250,000.00	0.00%
RDA pass-through		179,000.00	-179,000.00	0.00%
Total RDA Revenue	\$ 0.00	\$ 429,000.00	-\$ 429,000.00	0.00%
Total Income	\$ 1,608,340.00	\$ 13,681,062.00	-\$ 12,072,722.00	11.76%
Gross Profit	\$ 1,608,340.00	\$ 13,681,062.00	-\$ 12,072,722.00	11.76%
Expenses				
60000 Serv & Supp	274.45		274.45	
60012 Equipment Maintenance & Repairs	32.35		32.35	
60022 Medical Exams	75.00		75.00	
60025 Office Expense	689.12		689.12	
Total 60000 Serv & Supp	\$ 1,070.92	\$ 0.00	\$ 1,070.92	
Chart of Accounts			0.00	
5000 Salaries & Benefits			0.00	
5020 Overtime	747,791.83	1,200,000.00	-452,208.17	62.32%
Overtime Reimbursements	-95,350.49		-95,350.49	
Total 5020 Overtime	\$ 652,441.34	\$ 1,200,000.00	-\$ 547,558.66	54.37%
5030 Retirement			0.00	

5031 Retirement		927,911.00	-927,911.00	0.00%
5031a CalPers Safety	219,092.42		219,092.42	
5031b Calpers Misc.	5,510.44		5,510.44	
Total 5031 Retirement	\$ 224,602.86	\$ 927,911.00	-\$ 703,308.14	24.21%
5032 Employee CalPERS Reimb.	-299,171.65		-299,171.65	
5033 Administrative Fee	400.00	1,250.00	-850.00	32.00%
5036 Side Fund Principal	0.00	530,000.00	-530,000.00	0.00%
5037 Side Fund Interest	150,523.25	301,047.00	-150,523.75	50.00%
5039 GASB 68 reporting requirement	1,400.00	1,400.00	0.00	100.00%
Total 5030 Retirement	\$ 77,754.46	\$ 1,761,608.00	-\$ 1,683,853.54	4.41%
5040 Employee Group Insurance			0.00	
5041 Medical Insurance	347,372.38	763,752.00	-416,379.62	45.48%
5042 Vision Insurance	6,058.20	12,000.00	-5,941.80	50.49%
5043 Dental Insurance	36,442.98	73,000.00	-36,557.02	49.92%
5044 Life Insurance	6,070.50	12,100.00	-6,029.50	50.17%
5045 LTD Insurance	8,086.00	14,000.00	-5,914.00	57.76%
5047 Vol Life Ins	35.07		35.07	
5048 Central Valley Ret. Med Trust	30,900.00	60,100.00	-29,200.00	51.41%
Total 5040 Employee Group Insurance	\$ 434,965.13	\$ 934,952.00	-\$ 499,986.87	46.52%
5050 Retiree Group Insurance	65,669.03	120,000.00	-54,330.97	54.72%
5060 Workers' Compensation Insurance			0.00	
5061 Workers' Compensation	319,485.50	657,197.00	-337,711.50	48.61%
Total 5060 Workers' Compensation Insurance	\$ 319,485.50	\$ 657,197.00	-\$ 337,711.50	48.61%
Salaries & Wages			0.00	
5010 Salary & Wages	2,276,305.73	4,795,281.00	-2,518,975.27	47.47%
5011 Haz Mat Pay	1,461.48	3,000.00	-1,538.52	48.72%
5011-1 Swift Water	10,864.95	22,000.00	-11,135.05	49.39%
5011-2 Bilingual Pay	657.78	1,800.00	-1,142.22	36.54%
5011-3 Education Pay	50,137.33	72,912.00	-22,774.67	68.76%
5012 Employee Medical Waiver	97,074.90	190,511.00	-93,436.10	50.96%
5015 Everbridge former hiplink	564.48	1,200.00	-635.52	47.04%
5016 FLSA	54,551.90	111,847.00	-57,295.10	48.77%
5017 Leave Time Buy-Back	125,948.15	274,417.00	-148,468.85	45.90%
5018 Uniform Allowance	28,691.24	58,257.00	-29,565.76	49.25%
5019 Payroll Tax Expense	48,771.11	93,978.00	-45,206.89	51.90%
5029 Group-Term Life Insurance	0.00		0.00	
Total Salaries & Wages	\$ 2,695,029.05	\$ 5,625,203.00	-\$ 2,930,173.95	47.91%
Total 5000 Salaries & Benefits	\$ 4,245,344.51	\$ 10,298,960.00	-\$ 6,053,615.49	41.22%
6000 Services & Supplies			0.00	
6020 Clothing & PPE			0.00	
6021 Badges & Emblems		1,000.00	-1,000.00	0.00%
6022 Safety Clothing	10,871.58	105,755.00	-94,883.42	10.28%
6023 Replacement Clothing / Uniforms	449.64	500.00	-50.36	89.93%
6024 Intern PPE	6,789.13		6,789.13	
Total 6020 Clothing & PPE	\$ 18,110.35	\$ 107,255.00	-\$ 89,144.65	16.89%
6050 Household Expense	4,359.37	6,100.00	-1,740.63	71.47%

6051 Station Supplies	11,446.34	12,500.00	-1,053.66	91.57%
6052 Bottled Water	2,222.54	3,700.00	-1,477.46	60.07%
6053 Oxygen Service		1,000.00	-1,000.00	0.00%
6054 Furnishings & Appliances	1,757.27	2,800.00	-1,042.73	62.76%
Total 6050 Household Expense	\$ 19,785.52	\$ 26,100.00	-\$ 6,314.48	75.81%
6060 Insurance			0.00	
6061 Fiduciary Insurance	69,948.00	154,941.00	-84,993.00	45.14%
Total 6060 Insurance	\$ 69,948.00	\$ 154,941.00	-\$ 84,993.00	45.14%
6080 Equipment Maint. & Repairs			0.00	
6081 Vehicle Maint & Repair	1,553.00	245,000.00	-243,447.00	0.63%
02-02 SSLWR26 Chevy Tahoe	1,247.01		1,247.01	
03-02 SSLG21 Ford Type 6	2,672.46		2,672.46	
04-01 SSLE221 Pierce Type 1	3,342.14		3,342.14	
04-02 SSLE24 Pierce Type 1	35.59		35.59	
04-03 SSLE23 Pierce Type 1	1,072.24		1,072.24	
04-04 SSLE226 Pierce Type 1	3,480.30		3,480.30	
04-05 SSLWR24 2004 Expedition	62.78		62.78	
08-01 2008 Chevy P/U	77.16		77.16	
08-02 SSLE223 OES 347 HME Type1	9.70		9.70	
08-03 SSLWT220 Int. WaterTender	6,361.04		6,361.04	
09-01 Chevy Tahoe	3,741.60		3,741.60	
10-01 Ford Expedition	5,060.11		5,060.11	
11-01 Ford Expedition	1,335.28		1,335.28	
12-01 Ford Expedition	101.07		101.07	
13-01 SSLQ22 Pierce Quint	5,289.97		5,289.97	
15-01 SSLE26 Pierce Type 1	1,822.96		1,822.96	
15-02 SSLE21 Pierce Type 1	788.63		788.63	
16-01 - Ford Explorer	457.17		457.17	
16-02 - Ford Explorer	435.09		435.09	
17-01 SSLWT24 Kenworth WT	163.43		163.43	
17-02 Ford Escape	73.59		73.59	
18-01 SSLE24 Rosenbauer type 1	67.14		67.14	
98-03 Dodge P/U	56.75		56.75	
Boat 24	469.11		469.11	
Boat 26	79.94		79.94	
Boat Team Trailer	770.84		770.84	
Total 6081 Vehicle Maint & Repair	\$ 40,626.10	\$ 245,000.00	-\$ 204,373.90	16.58%
6082 Radio & Pager Maint & Repair	733.08	18,524.00	-17,790.92	3.96%
6083 Small Engine		1,850.00	-1,850.00	0.00%
6084 Handlight Repairs		1,500.00	-1,500.00	0.00%
6086 SCBA Equipment Maint. & Repairs	12,951.76	19,050.00	-6,098.24	67.99%
6087 Rope Rescue Equipment	2,035.06	5,188.00	-3,152.94	39.23%
6088 Water Rescue	98.23	45,441.00	-45,342.77	0.22%
6089 - Confined Space		1,000.00	-1,000.00	0.00%
6089 -1 Hose Program	6,191.03	60,350.00	-54,158.97	10.26%
6089 -2 Firefighting Equip	54,218.81	30,000.00	24,218.81	180.73%
6089 -3 Non-Firefighting Equip	4,973.41	10,000.00	-5,026.59	49.73%

6089 -4 Class A Foam Replacement	6,149.26	8,220.00	-2,070.74	74.81%
Total 6080 Equipment Maint. & Repairs	\$ 127,976.74	\$ 446,123.00	-\$ 318,146.26	28.69%
6090 Maintenance - Buildings		40,000.00	-40,000.00	0.00%
6090-20 Main Office	3,534.26		3,534.26	
6090-21 St. 21	3,550.80		3,550.80	
6090-22 St. 22	11,020.09		11,020.09	
6090-23 St. 23	1,469.04		1,469.04	
6090-24 St. 24	1,155.00		1,155.00	
6090-26 St. 26	3,598.89		3,598.89	
Total 6090 Maintenance - Buildings	\$ 24,328.08	\$ 40,000.00	-\$ 15,671.92	60.82%
6100 Medical Supplies			0.00	
6101 Medical Supplies	8,352.20	7,727.00	625.20	108.09%
6102 Paramedic Program	32,626.75	80,000.00	-47,373.25	40.78%
6102-A Paramedic Grant	21,028.97		21,028.97	
Total 6102 Paramedic Program	\$ 53,655.72	\$ 80,000.00	-\$ 26,344.28	67.07%
6103a AED Maintenance Certification		27,700.00	-27,700.00	0.00%
6104 Masimo Certification		4,386.00	-4,386.00	0.00%
6405 Lucas Maintenance		2,610.00	-2,610.00	0.00%
Total 6100 Medical Supplies	\$ 62,007.92	\$ 122,423.00	-\$ 60,415.08	50.65%
6110 Memberships			0.00	
6111 Memberships	9,748.98	12,363.00	-2,614.02	78.86%
Total 6110 Memberships	\$ 9,748.98	\$ 12,363.00	-\$ 2,614.02	78.86%
6120 Miscellaneous Expense	1,277.60		1,277.60	
6120-1 Other Expenses	346.94		346.94	
6122 Food	980.24	2,000.00	-1,019.76	49.01%
6124 Cellular Phone	17.24		17.24	
6125 Travel & Lodging		5,000.00	-5,000.00	0.00%
6126 Bank Service Charge	454.19		454.19	
6127 Board Member Meeting Allowance	2,300.00	8,000.00	-5,700.00	28.75%
6128 Executive Development	283.68	2,500.00	-2,216.32	11.35%
Total 6120 Miscellaneous Expense	\$ 5,659.89	\$ 17,500.00	-\$ 11,840.11	32.34%
6130 Office Expense	273.99		273.99	
6131 Stationary / Business Cards		1,015.00	-1,015.00	0.00%
6132 Postage	174.74	1,000.00	-825.26	17.47%
6133 Office Supplies	477.63	5,075.00	-4,597.37	9.41%
6134 Printer Supplies	972.13	2,000.00	-1,027.87	48.61%
6135 Computer Equipment	8,583.97	6,090.00	2,493.97	140.95%
Total 6130 Office Expense	\$ 10,482.46	\$ 15,180.00	-\$ 4,697.54	69.05%
6140 Prof. & Specialized Services			0.00	
6141 Accounting/Auditing Expense	17,216.26	131,950.00	-114,733.74	13.05%
6141-2 Administrative	198,156.24	396,313.00	-198,156.76	50.00%
6142 Record Destruction Service	347.82	1,100.00	-752.18	31.62%
6143 Legal	23,688.44	150,000.00	-126,311.56	15.79%
6144 Sunpro Fire RMS		7,000.00	-7,000.00	0.00%
6145 IT Services Contract	34,054.06	101,500.00	-67,445.94	33.55%
6147 Pre-Employment Screening	13,723.98	25,000.00	-11,276.02	54.90%

6148 Ladder Testing	2,723.00	4,500.00	-1,777.00	60.51%
6149 - Medical Exams	988.00	10,000.00	-9,012.00	9.88%
6149 -3 Personnel Recruitment	407.00	1,000.00	-593.00	40.70%
6149 -4 TeleStaff Voxeo contract	10,048.19	19,080.00	-9,031.81	52.66%
6149 -5 Paychex contract	13,551.24	15,453.00	-1,901.76	87.69%
6149 -6 Consultant Services	2,835.00	19,000.00	-16,165.00	14.92%
6149 -7 SR 911 Dispatch Services	93,992.00	164,487.00	-70,495.00	57.14%
6149 -8 Streamline Automation system	9,543.00	11,200.00	-1,657.00	85.21%
Total 6140 Prof. & Specialized Services	\$ 421,274.23	\$ 1,057,583.00	-\$ 636,308.77	39.83%
6150 Publications & Legal Notices	642.72		642.72	
6151 Prevention Publications		500.00	-500.00	0.00%
6152 Publications & Legal Notices		1,600.00	-1,600.00	0.00%
Total 6150 Publications & Legal Notices	\$ 642.72	\$ 2,100.00	-\$ 1,457.28	30.61%
6160 Rent & Leases - Equip.			0.00	
6162 Alarm System HQ	170.00	1,500.00	-1,330.00	11.33%
6164 Copier	724.33	2,000.00	-1,275.67	36.22%
6165 Postage Meter	179.88	750.00	-570.12	23.98%
6166 Computer Software Licensing	350.00	10,000.00	-9,650.00	3.50%
6167 Station 25 Lease	1,200.00	2,400.00	-1,200.00	50.00%
Total 6160 Rent & Leases - Equip.	\$ 2,624.21	\$ 16,650.00	-\$ 14,025.79	15.76%
6180 Small Tools & Instruments	653.50	5,000.00	-4,346.50	13.07%
6190 Special Departmental Expenses	2,993.00		2,993.00	
6191 Training Program	7,380.12	27,500.00	-20,119.88	26.84%
6192 Workshops & Seminars	625.00	3,000.00	-2,375.00	20.83%
6193 Volunteer / Intern Program		500.00	-500.00	0.00%
6193-1 Explorer Program		1,000.00	-1,000.00	0.00%
6194 Education Reimbursement	2,192.50	20,000.00	-17,807.50	10.96%
6195 -1 Prevention Expenses	13,772.73	22,500.00	-8,727.27	61.21%
6195 Prevention Education Program	790.00	3,000.00	-2,210.00	26.33%
6197 Life Jacket Program		500.00	-500.00	0.00%
6198 Community CPR Program	5,760.00	2,000.00	3,760.00	288.00%
6199 -3 Fitness Equipment Maintenance	655.23	3,500.00	-2,844.77	18.72%
Total 6190 Special Departmental Expenses	\$ 34,168.58	\$ 83,500.00	-\$ 49,331.42	40.92%
6200 Transportation & Travel			0.00	
6201 Fuel & Oil	76,091.30	130,000.00	-53,908.70	58.53%
Total 6200 Transportation & Travel	\$ 76,091.30	\$ 130,000.00	-\$ 53,908.70	58.53%
6210 Utilities		86,700.00	-86,700.00	0.00%
6219-1 T-1 Connectivity		4,488.00	-4,488.00	0.00%
6219-2 Cable Services	436.43		436.43	
6219-3 MDC, T-1 lines, Cell phones	29,195.35	63,587.00	-34,391.65	45.91%
6219-6 Wireless Internet	5,004.00	10,208.00	-5,204.00	49.02%
6220 St HQ Riverbank			0.00	
6220-2 Electricity	2,896.74		2,896.74	
6220-3 Natural Gas	79.65		79.65	
6220-4 Water & Sewer	512.76		512.76	

6220-5 Pest Control Service	130.35			130.35	
Total 6220 St HQ Riverbank	\$ 3,619.50	\$ 0.00	\$	3,619.50	
6221 St 21				0.00	
6221-1 Disposal Service	706.65			706.65	
6221-2 Electricity	2,798.14			2,798.14	
6221-3 Natural Gas	147.93			147.93	
6221-4 Water & Sewer	647.38			647.38	
6221-5 Pest Control Service	217.80			217.80	
6221-6 Biohazard Medical Waste	468.61			468.61	
Total 6221 St 21	\$ 4,986.51	\$ 0.00	\$	4,986.51	
6222 St 22				0.00	
6222-1 Disposal Service	706.65			706.65	
6222-2 Electricity	3,347.19			3,347.19	
6222-3 Natural Gas	342.28			342.28	
6222-4 Water & Sewer	1,084.98			1,084.98	
6222-5 Pest Control Service	417.80			417.80	
6222-6 Biohazard Medical Waste	468.57			468.57	
Total 6222 St 22	\$ 6,367.47	\$ 0.00	\$	6,367.47	
6223 St 23				0.00	
6223-1 Disposal Service	659.25			659.25	
6223-2 Electricity	2,332.56			2,332.56	
6223-3 Natural Gas	282.05			282.05	
6223-5 Pest Control Service	217.80			217.80	
Total 6223 St 23	\$ 3,491.66	\$ 0.00	\$	3,491.66	
6224 St 24 Waterford				0.00	
6224-2 Electricity	4,764.98			4,764.98	
6224-3 Natural Gas	409.24			409.24	
6224-4 Water & Sewer	1,622.16			1,622.16	
6224-5 Pest Control Service	227.70			227.70	
6224-6 Biohazard Medical Waste	492.22			492.22	
Total 6224 St 24 Waterford	\$ 7,516.30	\$ 0.00	\$	7,516.30	
6225 St 25 La Grange				0.00	
6225-5 Pest Control Service	217.80			217.80	
Total 6225 St 25 La Grange	\$ 217.80	\$ 0.00	\$	217.80	
6226 St 26	6,038.11			6,038.11	
6226-1 Disposal Service	600.85			600.85	
6226-2 Electricity	6,018.27			6,018.27	
6226-3 Natural Gas	344.60			344.60	
6226-4 Water & Sewer	534.60			534.60	
6226-5 Pest Control Service	130.35			130.35	
6226-6 Biohazard Medical Waste	586.36			586.36	
Total 6226 St 26	\$ 14,253.14	\$ 0.00	\$	14,253.14	
Total 6210 Utilities	\$ 75,088.16	\$ 164,983.00	-\$	89,894.84	45.51%
6310 Direct Assessment Reimbursement			3,500.00	-3,500.00	0.00%
6311 Property Tax Admin Charge			51,511.00	-51,511.00	0.00%

6312 SCFPD Special Benefit Assesment		3,091.00	-3,091.00	0.00%
6313 Direct Assessment - Wildan Fin	7,318.49	11,000.00	-3,681.51	66.53%
6314 GIS Software/Website (Cal Cad)	5,100.00	14,423.00	-9,323.00	35.36%
Total 6310 Direct Assessment				
Reimbursement	\$ 12,418.49	\$ 83,525.00	-\$ 71,106.51	14.87%
Total 6000 Services & Supplies	\$ 971,009.13	\$ 2,485,226.00	-\$ 1,514,216.87	39.07%
7000 Capital Expenditures	49,428.45	165,000.00	-115,571.55	29.96%
7000-A Service Dog	1,212.95		1,212.95	
7049 Station 24 Replacement		170,059.00	-170,059.00	0.00%
7090 Taxes & Assessments			0.00	
7092 Direct Assessments	4,058.28		4,058.28	
Total 7090 Taxes & Assessments	\$ 4,058.28	\$ 0.00	\$ 4,058.28	
7150 Financial Charges	1,500.00		1,500.00	
7151 Service Charges	8,417.61		8,417.61	
Total 7150 Financial Charges	\$ 9,917.61	\$ 0.00	\$ 9,917.61	
7800 Equipment		150,242.00	-150,242.00	0.00%
7803 Apparatus/Vehicle Replacement		425,000.00	-425,000.00	0.00%
7812 SCBA Air Compressor	135.00		135.00	
Total 7800 Equipment	\$ 135.00	\$ 575,242.00	-\$ 575,107.00	0.02%
Total 7000 Capital Expenditures	\$ 64,752.29	\$ 910,301.00	-\$ 845,548.71	7.11%
Total Chart of Accounts	\$ 5,281,105.93	\$ 13,694,487.00	-\$ 8,413,381.07	38.56%
SALES TAX	494.09		494.09	
Total Expenses	\$ 5,282,670.94	\$ 13,694,487.00	-\$ 8,411,816.06	38.58%
Net Operating Income	-\$ 3,674,330.94	-\$ 13,425.00	-\$ 3,660,905.94	
Net Income	-\$ 3,674,330.94	-\$ 13,425.00	-\$ 3,660,905.94	

Stanislaus Consolidated Fire Protection District
 Summary Budget VS. Actual
 July 1, 2023 through December 31, 2023

Total Revenues	\$1,608,340.00
Total Salary and Benefits	\$4,245,344.51
Total Services and Supplies	\$971,009.13
Net Revenues (Expenses)	(\$3,608,013.64)
Total Capital Expenditures	\$64,752.29
Total Net Revenue (Expense From Reserves)	\$ (3,674,330.94)

Stanislaus Consolidated Fire Protection District
 Summary Overtime
 July 1, 2023 through December 31, 2023

	Hours	Amount
Out of Grade Pay		
OT- AFG	1335.75	\$ 55,025.21
OT- Holiday	1884.00	\$ 80,867.96
OT Incident	499.14	\$ 26,139.78
OT - Out of Grade	336.00	\$ 13,863.60
OT-Sick	1843.00	\$ 84,687.61
OT- Strike Team	540.00	\$ 29,327.67
OT- Training	229.50	\$ 11,668.48
OT- Vacancy	4201.50	\$ 173,365.83
OT - Vacation	3317.00	\$ 154,590.10
OT - Workers Comp	911.00	\$ 44,103.41
OT- Jury Duty		\$ -
OT Breavement Leave	48.00	\$ 1,684.44
Overtime		
OT Total	15144.89	\$ 675,324.09



Stanislaus Consolidated Fire Protection District
3324 Topeka Street
Riverbank, CA 95367
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www.scfpd.us

STAFF REPORT

TO: President Goulding and Members of the Board of Directors
FROM: Tim Tietjen, Fire Chief
SUBJECT: Resolution Authorizing the Appointment of Board Clerk
DATE: January 18, 2024

BACKGROUND

Because of recent staffing changes, the Board must now re-appoint a new staff member to fill the Board Clerk position. Health and Safety Code section 13853(b) requires the Board to appoint someone to the position of Board Secretary or Clerk.

Staff are now requesting the Board of Directors adopt the attached Resolution No. 2024-01 to authorize the appointment of Jessica Sousa to the Board Clerk position.

RECOMMENDATION

By Consent vote, adopt Resolution No. 2024-01 to authorize the hiring of a new clerk and appointment of Jessica Sousa to the Board Clerk position.

FISCAL IMPACT

None.

ATTACHMENTS:

1. Resolution 2024-01

RESOLUTION 2024-01

A RESOLUTION OF THE STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT BOARD OF DIRECTORS AUTHORIZING THE APPOINTMENT OF BOARD CLERK

WHEREAS, the Board of Directors of the Stanislaus Consolidated Fire Protection District (“District”) wishes to appoint an employee who will perform various administrative tasks necessary to the conduct of the Board’s affairs; and

WHEREAS, pursuant to Health and Safety Code section 13853(b), the District’s Board of Directors wishes to appoint the person hired as the clerk to the Board to also fill the role of Board Clerk; and

WHEREAS, the necessary qualifications for the appointment for the role of Clerk have been satisfied by the District and the individual to be appointed is Jessica Sousa.

NOW, THEREFORE, BE IT RESOLVED:

1. Pursuant to Health and Safety Code section 13853(b), the District Board hereby authorizes the appointment of Jessica Sousa to fill the role of Board Clerk.

PASSED, APPROVED, and ADOPTED this 18th day of January 2024, at the regular meeting of the District Board of Directors held at 3318 Topeka Street, Riverbank, California, on motion made by Director Goulding, seconded by Director Neal, and duly carried with the following roll call vote.

I HEREBY CERTIFY that the foregoing Resolution 2024-01 was duly adopted by the Board of Directors by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Dated: January 18, 2024

Jonathan Goulding, Board President

ATTEST:

APPROVED AS TO FORM:

Jessica Sousa, Clerk of the Board

Frank Splendorio, District Counsel



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STAFF REPORT

Item 1

TO: President and Members of the Board
FROM: Tim Tietjen, Fire Chief
SUBJECT: Election of 2024 Board Officers: President, Vice President, District Treasurer and Clerk of the Board
DATE: January 18, 2024

BACKGROUND

The Board of Directors Policy Manual Section 2.1 – Election of Officers dictates appointments for the remaining Board Officers be made annually in January:

Section 2.1 - Election of Officers

The District Board shall elect its officers at the first regular meeting in January of each year. The Officers of the Board are a President, Vice President, Secretary to the board and/or a Recording Clerk. The Board of Directors may reorganize themselves at any time if three (3) of the five (5) directors vote to do so.

Section 2.2 – Presiding Officer (Chairperson)

The President of the Board of Directors shall serve as Presiding Officer at all Board meetings. He/She shall have the same rights as the other members of the board in voting, introducing motions, resolutions, ordinances, and any discussion of questions which follow such actions. In the absence of the President, the Vice President of the Board of Directors shall serve as Presiding Officer. If the President and Vice President of the Board are both absent, the remaining members present shall select one of themselves to act as Presiding Officer for the meeting.

The Board President and the Fire Chief shall ensure the appropriate information and facilities are available for the audience at board meetings (4.6) and work cooperatively to cause regular and special meeting agendas to be prepared (5.1). The Board President shall determine the order in which agenda items are to be considered, which may also be changed by majority vote (5.2).

In previous years, the Board Officers were as follows:

<u>President</u>	<u>Vice President</u>	<u>Clerk of the Board</u>	<u>District Treasurer</u>
2020: Bernardi	Goulding	B. Hannah	Finance Manager
2021: Bernardi	Goulding	B. Hannah/L. Frontella	A. Tammrzan

2022: Goulding	Neal	E. Klevmyr/A. McCormick	B. Withrow
2023: Goulding	Rivers	A. McCormick/C. Sansing	B. Withrow

Michael Speed was designated as District Treasurer at the regular meeting of the Board of Directors on January 16, 2020. Finance Specialist Adolin Tammrjian was designated as District Treasurer at the regular meeting of the board of Directors at the regular meeting of the Board of Directors on January 14, 2021. The current District Treasurer is Administrative Assistant III, Brittney Withrow who was appointed at the regular meeting of the Board of Directors on May 12, 2022.

Betty Hannah was appointed to the position of Board Clerk in January 2019. Lori Frontella was appointed Board Clerk in May of 2021 followed by Deputy Fire Warden Erik Kelvmyr being appointed in November 2021. In October of 2022 Administrative Assistant III, Amanda McCormick was appointed as Clerk of the Board. After Ms. McCormick's departure with the Fire District, Administrative Assistant II, Ciera Sansing acted as Board Clerk for the remainder of the 2023 year. In December of 2023, Jessica Sousa filled the position of Administrative Assistant III/ Clerk of the Board. The current Board Clerk is Administrative Assistant III, Jessica Sousa who will be appointed at the regular meeting of the Board of Directors on January 18, 2024.

DISCUSSION

All five members of the SCFPD Board of Directors have terms which do not end during this calendar year.

In accordance with the Board of Directors Policy Manual, at the first meeting in January, the board must nominate and select new Board Officers, District Treasurer and Board Clerk.

RECOMMENDATION

Take action to elect a member of the Board Officers to the positions of President, Vice President, reappoint Brittney Withrow, Administrative Assistant III to the position of District Treasurer and appoint Jessica Sousa, Administrative Assistant III to the position of Clerk of the Board for the 2024 calendar year.



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STAFF REPORT

TO: President and Members of the SCFPD Board of Directors
FROM: Tim Tietjen, Fire Chief
SUBJECT: Nomination and Election of the 2024 Committee Members and District Representative

DATE: January 18, 2024

BACKGROUND

At the May 10, 2012, and June 14, 2012, Regular Meetings of the Board of Directors, the Board discussed and established the following standing Board committees: Capital Facilities, Finance, and Personnel. These committees are subject to the Brown Act and consist of two board members each to help formulate policies along with the Fire Chief and make recommendations back to the Board of Directors. Committees were established so the Board can be more efficient in those specific areas by helping to gather information and verify the information before it comes to the Board for possible action. While the establishment of committees meant more commitment of Board Members' time, it would give them better knowledge of the District's policies and procedures and whether they are implemented properly under the Board's direction. The types of policies and procedures the Board is to participate in are the development outlined in the District's September 4, 2012, Response to 2011/2012 Civil Grand Jury Report: "The Board participates in the development of Board policies/procedures and fiscal-related issues not tied to daily operation of the District" (F5 Response); "Board approval should be sought for financial, purchasing and long-term, goal-oriented policies" (R3 Response).

Section 2.3.2 – Standing Committees

The following shall be standard committees of the Board: Personnel, Finance, Capital Improvement/Facilities, and Fire Advisory.

Section 3.3.1 – District Representatives

At the first regular Board Meeting in January following a general District election or unopposed election, a member of the Board or a staff member shall be selected to represent the District and another member of the Board or staff member shall be selected to serve as an alternate for the representation of the District at association business or functions in which the District is a member.

An example of an association our organization belongs to who would require representation is the Stanislaus County Fire Directors Association. This has routinely been the role of the Board President.

DISCUSSION

Per Board Policy, each year at the January board meeting, Board Members will nominate and vote to fill each of the board officer chairs and the committees as listed above.

FISCAL IMPACT

In accordance with Board Policy 3.1 – Remuneration and Reimbursement, each member of the Board of Directors may receive compensation in an amount set by the District Board not to exceed \$100 for each meeting, not to exceed four meetings in any calendar month.

The 2023 committee appointments were as follows:

BOARD STANDING COMMITTEES:

CAPITAL IMPROVEMENT/FACILITIES

Stanfield/Rivers

FINANCE

Goulding/Neal

PERSONNEL

Bernardi/Stanfield

Fire Advisory Committee

Goulding/Bernardi

EXISTING POLICY

SCFPD Board Policy 2 and Board Policy 3 (Attached)

Attachment: Board Policy 2 – Board Reorganization and Structure
Board Policy 3 – Director Compensation and Training

RECOMMENDED BOARD ACTION

Staff recommends the Board take action to nominate, elect and vote for all board committee assignments in accordance with District Board Policy 2 – Board Organization and Structure and select District Representatives in accordance with District Board Policy 3.3.1.

Attachment

POLICY 2 - BOARD ORGANIZATION AND STRUCTURE

2.1 - Election of Officers

The District Board shall elect its officers at the first regular meeting in January of each year. The officers of the Board are a President, Vice President, Secretary to the Board /Recording Clerk. The Board of Directors may reorganize themselves at any time if three (3) of the five

(5) directors vote to do so.

2.2 - Presiding Officer (Chairperson)

The President of the Board of Directors shall serve as presiding officer at all Board meetings. The President shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion of questions which follow such actions. In the absence of the President, the Vice President of the Board of Directors shall serve as presiding officer. If the President and Vice President of the Board are both absent, the remaining members present shall select one of themselves to act as presiding officer for the meeting.

2.3 - Committees of the Board

2.3.1 - Ad Hoc Committees

The Board President shall appoint such as hoc committees as may be deemed necessary or advisable by himself/herself and/or the Board. The duties of the ad hoc committees shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made.

2.3.2 - Standing Committees

The following shall be standard committees of the Board: Capital Improvement/Facilities, Finance and Personnel.

2.3.3 - Appointments to Committees

The Board shall nominate and select by majority vote the members of the standing committees at the first meeting in January.

2.3.4 - Committee Duties and Powers

The Board's standing committees may be assigned to review District functions, activities, and/or operation pertaining to their designated concerns. Such assignments shall be made by Board President or by a majority vote of the Board. Any recommendations resulting from such assignments shall be submitted to the Board via a written or oral report.

2.3.5 - Committee Members Tenure of Office

All committee members serve at the pleasure of the Board and may be removed by majority vote of the Board at any time. Nomination and election to all committee assignments shall be made anytime the Board reorganizes itself.

2.4 - Vacancies of the Board

Vacancies of the Board shall be filled by the County Board of Supervisors.

POLICY 3 - DIRECTOR COMPENSATION AND TRAINING

3.3.1 - District Representatives

At the first regular Board meeting in January following a general District election or unopposed election, a member of the Board or a staff member shall be selected to represent the District and another member of the Board or staff member shall be selected to serve as an alternate for the representation of the District at association business or functions in which the District is a member.

This routinely has been the Board President with the Vice President to fill as the alternate.



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District**
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Phone: (209) 869-7470 · Fax: (209) 869-7475

STAFF REPORT

TO: President Goulding and Members of the Board of Directors
FROM: Tim Tietjen, Fire Chief
SUBJECT: Contract Agreement between Jocelyn E. Roland, Ph.D., ABPP Psychologist and SCFPD

DATE: January 18, 2024

BACKGROUND

Because of recent inquiries about the staff Employee Assistance Program (EAP), the contract between Dr. Roland and SCFPD was pulled to review. It was noted the recent contract July 1, 2023 – June 30, 2024, was not signed by the board. This is a continuation of a current contact with Dr. Roland.

Staff are now requesting the Board of Directors approve the contract between Jocelyn E. Roland, Ph.D., ABPP Psychologist and SCFPD.

RECOMMENDATION

By Consent vote, the Board Approve the Agreement between Jocelyn E. Roland, Ph.D., ABPP Psychologist and Stanislaus Consolidated Fire Protection District.

FISCAL IMPACT

None.

ATTACHMENTS:

1. Independent Contractor Services Agreement for Jocelyn E. Roland, PH.D., ABPP

JOCELYN E. ROLAND, PH.D., ABPP
BOARD CERTIFIED IN POLICE AND PUBLIC SAFETY PSYCHOLOGY
PSYCHOLOGIST PSY#13998

2937 VENEMAN AVENUE, SUITE B-125
MODESTO, CA 95356

TELEPHONE: (209) 521-8400
FAX: 1(888)727-7573
EMAIL: ROLANDOFFICE@ROLANDPHD.COM
WEBSITE: WWW.JOCELYNROLANDPHD.COM

INDEPENDENT CONTRACTOR SERVICES AGREEMENT

AGREEMENT made this 1st day of July 2023 by and between JOCELYN E. ROLAND, Ph.D., ABPP, PSYCHOLOGIST, hereinafter referred to as the "CONTRACTOR", and the STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT hereinafter referred to as the "AGENCY".

NOW THEREFORE, AGENCY hereby engages the services of the CONTRACTOR, and in consideration of the mutual promises and covenants herein contained, the parties agree as follows:

TERM

This agreement shall be for the period of one (1) year, commencing on July 1, 2023, and ending on June 30, 2024 or upon sooner termination as herein provided.

Either party may terminate this agreement by giving thirty (30) days written notice to the other party.

SERVICES

1. CONTRACTOR agrees to provide a maximum of six (6) sessions of counseling/psychotherapy to all employees of the AGENCY at no cost to the covered employee per contract term. Counseling services will be provided to dependents (spouse/partner or minor children) to a maximum of three (3) sessions per contract term following which they may be referred to another suitable provider. In the event that the maximum is reached, any additional cost shall be assumed by the employee. This agreement does not cover employees who, for any reason, are not currently or actively working their regularly assigned duties nor does it cover Reserves or Interns. It does not cover mental health services outside of the expertise of the CONTRACTOR (e.g., medication prescription, inpatient substance abuse treatment, etc.)

In the performance of this Agreement any third persons employed by CONTRACTOR shall be entirely and exclusively under the direction, supervision, and control of CONTRACTOR. All terms of employment including hours, wages, working conditions, discipline, hiring, and discharging or any other term of employment or requirements of law shall be determined by CONTRACTOR.

CONTRACTOR is available for Crisis Debriefing of critical incidents upon the request of the Chief or designated Command Personnel.

CONTRACTOR shall provide consultation to Administration as requested. CONTRACTOR is available to provide training day presentations, schedule permitting.

2. Pre-Employment Psychological Screenings: CONTRACTOR shall provide pre-employment psychological evaluations of applicants for all of the AGENCY'S firefighters as requested by the AGENCY. The screening for all applicants will meet the standards set forth and developed by the California Commission of Peace Officer Standards and Training (POST). When an evaluation is provided it will include a written report to the AGENCY with relevant background information, methods utilized, psychological test results and interpretations, and a specific recommendation regarding the applicant's suitability to be a firefighter. The focus of the evaluation will be to screen out job-relevant psychopathology and any mental or emotional condition that impair the applicant's ability to perform the essential job functions of the position as delineated in the AGENCY'S job description.

FEES

For Item 1. AGENCY will pay CONTRACTOR six thousand dollars (\$6,000.00) for the term of this Agreement. CONTRATOR will bill AGENCY monthly for one-twelfth (1/12th) of this amount commencing July 1, 2021. AGENCY will reimburse CONTRACTOR within 30 days from the billing date.

For Item 2. AGENCY will pay CONTRACTOR \$475.00 per Pre-Employment Evaluation (PPE). PPE's that are not canceled within two (2) business days of the scheduled appointment and "no-shows" for appointments will be billed at the regular rate. This includes "Hold" appointments that are not released within two (2) business days of the scheduled appointment.

INSURANCE REQUIREMENTS

CONTRACTOR will, at her own expense, obtain and maintain in effect at all times during the life of this Agreement, general liability and professional malpractice, insurance with combined single limits of \$1,000,000. All CONTRACTOR'S policies shall contain an endorsement that written notice shall be given to AGENCY at least thirty (30) days prior to termination, cancellation, or reduction of coverage in the policy or policies.

INDEMNIFICATION

CONTRACTOR shall defend, indemnify, and hold AGENCY, its council members, officers, agents, and employees harmless from all claims, demands, suits, loss, damages, injury and liability, direct or indirect (including any and all costs and expenses in connection therewith), incurred by reason of any negligent acts, errors or omissions of CONTRACTOR, her agents or employees, or any of them, under or in connection with this Agreement. AGENCY shall be solely liable for negligent or wrongful acts or omissions of its representatives and employees occurring in the performance of this Agreement. If either party becomes liable for damages caused by such party's solely negligent or wrongful acts or omissions, the negligent party shall pay such damages without contribution from the other party.

NO EMPLOYER-EMPLOYEE RELATIONSHIP

No relationship of employer or employee is created by this agreement. It is understood that CONTRACTOR will act hereunder as independent contractor and shall have no claim under this Agreement or otherwise against AGENCY for vacation with pay, sick leave, retirement, medical, dental, social security, workers' compensation, disability or unemployment insurance benefits or employee

benefits of any kind. The parties agree that CONTRACTOR will not be treated as an employee for federal or state tax purposes.

GOVERNING LAW

The validity of this Agreement and of any of its terms or provisions, as well as the rights and duties of the parties hereunder, shall be governed by the laws of the State of California.

NO REPORTS OR EVALUATIONS


CONTRACTOR agrees that she will not conduct independent evaluations or prepare forensic psychological reports for the sole purpose of advocating a disability retirement or workers' compensation claim to clients covered by this Agreement. CONTRACTOR is free to provide assistance to counseling/psychotherapy clients covered by this Agreement who might incidentally assert a workers' compensation claim or retirement disability, as requested or required through forms submitted to CONTRACTOR by clients and AGENCY, when appropriate, and to provide a copy of treatment records or subpoenaed testimony upon the consent of clients or as required by law.

Executed at Riverbank, California on the day and year first written above.

AGENCY

CONTRACTOR

Jon Goulding,
Board President



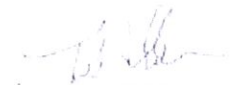
Jocelyn E. Roland, Ph.D., ABPP
Psychologist
Tax ID# 20-3718422

Date


06-29-2023

Date

APPROVED AS TO FORM:

By: 

Frank Splendorio, Attorney

By: 

Tim Tietjen, Asst. Fire Chief



Stanislaus Consolidated Fire Protection District

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STAFF REPORT

TO: President and Members of the Board of Directors

FROM: Tim Tietjen, Fire Chief
By: Andy Heath, Financial Consultant

SUBJECT: FY 2023-24 Mid-Year Budget / Financial Forecast Review

DATE: January 18, 2024

RECOMMENDATION:

It is recommended that the Board of Directors receive a presentation on and approve the Mid-Year Budget revisions for Fiscal Year 2023-24; and an overview of the district-wide Financial Forecast and direct staff with any further updates as necessary.

DISCUSSION:

Staff has completed a preliminary review of fiscal activity incurred over the first half of Fiscal Year 2023-24. As such, revenue and expenditures expected over the remaining half of the fiscal year have been updated based on activity-to-date and preliminary final results from the fiscal year ending June 30, 2023.

Staff has also completed a comprehensive update of the district-wide Financial Forecast, incorporating key changes since the Board last received the forecast during adoption of the budget for FY 2023-24. These changes will be discussed in the memorandum and during a presentation to the Board on this item.

An overview of the FY 2022-23 actual fiscal activity and the updated Mid-Year 2023-24 estimated fiscal activity is noted in the Budget Overview below:

BUDGET OVERVIEW

ACCOUNT DESCRIPTION				
Budget Overview				
Sub-Acct	Summary	FY 2022-23 Final Results	FY 2023-24 Adopted Budget	FY 2023-24 Mid-Year Budget
	Projected Recurring Revenues	\$ 14,801,114.00	\$ 13,681,062.00	\$ 14,355,115.00
	Operational Expenditures			
5000	Salaries and Benefits	\$ 10,377,787.00	\$ 10,298,960.00	\$ 10,364,127.00
6000	Services & Supplies	\$ 2,374,527.00	\$ 2,485,226.00	\$ 2,423,600.00
	Total Operational Expenditures	\$ 12,752,314.00	\$ 12,784,186.00	\$ 12,787,727.00
	Subtotal	\$ 2,048,800.00	\$ 896,876.00	\$ 1,567,388.00
	Capital Budget (Restricted/Reserve funded)			
7040	Capital/Facility Improvement Projects	\$ 170,060.00	\$ 335,059.00	\$ 335,059.00
7800	Capital Equipment	\$ 2,087.00	\$ 575,242.00	\$ 575,242.00
	Total Capital	\$ 172,147.00	\$ 910,301.00	\$ 910,301.00
8100	To or (From) Unallocated Reserve Funds	\$ 1,876,653.00	\$ (13,425.00)	\$ 657,087.00

As noted in the Budget Overview table above, the District ended Fiscal Year 2022-23 with a surplus of just under \$1.88 million. Although the surplus is made up of many revenue- and expenditure-related components, it can be primarily attributed to the ongoing receipt of Proposition 172 funds shared between the County of Stanislaus and the District in the amount of \$766,507; the receipt of \$514,251 in SAFER Grant revenue to offset costs incurred for six full-time firefighters; and the receipt of \$474,889 related to a Special District CARES Act allocation of funding (note – a total of \$949,778 was received over a two-year period).

The \$1.88 million surplus generated from last fiscal year results in the District having approximately \$7.64 million in General Fund reserves as of June 30, 2023. Of this amount, \$923,672 is specifically reserved for much-needed apparatus replacement and deferred maintenance once approved by the Board of Directors. These capital funds are reserved when they are not spent during a given fiscal year (in FY 2022-23, \$419,405 of unspent capital funding originally appropriated was added to the capital reserve). Reserve levels as of June 30, 2023 and estimated for the balance of the current fiscal year are noted below:

ACTUAL / BUDGETED RESERVES				
		FY 2022-23	FY 2023-24	FY 2023-24
		Final Results	Adopted Budget	Mid-Year Budget
	Beginning Fund Balance	\$ 5,885,267.00	\$ 7,636,900.00	\$ 7,636,900.00
	Net Surplus (Deficit)	\$ 1,876,653.00	\$ (13,425.00)	\$ 657,087.00
	Reduction for Current Year Dvlpmt Fees	\$ (125,020.00)	\$ (65,000.00)	\$ (230,000.00)
	Reduction for Capital Set-Aside	\$ -	\$ -	\$ -
	Ending Fund Balance	\$ 7,636,900.00	\$ 7,558,475.00	\$ 8,063,987.00

MID-YEAR BUDGET / ESTIMATES

As noted in the Budget Overview table, it is anticipated that the District will receive \$14,355,155 in revenue and incur \$13,698,028 in expenditures; and realize a surplus of \$657,087 as updated for Fiscal Year 2023-24. These amounts compare to the originally budgeted amounts as follows:

Comparison of current Budget-to-Actual performance:

	<u>Revenues</u>	<u>Expenditures</u>
FY 2023-24 Adopted Budget	\$ 13,681,062	\$ 13,694,487
Estimated Amounts @ 06/30/24	\$ 14,355,115	\$ 13,698,028
Recommended Adjustment	\$ 674,053	\$ 3,541

As indicated above, it is anticipated that the District will need to adjust originally budgeted revenues upward by \$674,053 and expenditures upward by \$3,541.

In summary, the proposed net increase of \$674,053 in revenues is comprised of the following:

Revenue Type	Amount	Reason / Rationale
Interest Earnings	\$27,500	- Increase in interest earnings due to higher rates in the general market and larger cash balances in district accounts (note: most held by County for the District)
Strike Team Personnel	\$57,235	- Actual collections of Strike Team personnel / administrative / apparatus reimbursements based on District participation statewide
Fire Investigator Reimbursement	\$10,000	- Increase in Fire Investigator Reimbursement based on additional overtime billing and receipts in prior and current years
Admin / CEQA / Impact Fees	\$165,000	- Increase in restricted revenues for Administrative / CEQA / Impact fee programs based on significant increase in development district-wide

Revenues, cont.

Revenue Type	Amount	Reason / Rationale
RDA RPTTF Residuals	\$25,000	- Increase in RDA RPTTF Residuals based on prior year collections; and as former redevelopment obligations are paid off by other jurisdictions
Secured Property Taxes	\$111,470	- Increase in Secured Property Taxes based on updated Secured Roll growth provided by Stanislaus County (6.5%+)
Special Assessments	\$185,034	- Increase in Special Assessments based on Assessment Roll submitted to Stanislaus County
Supplemental Property Taxes	\$15,000	- Increase in Supplemental Property Taxes based on prior year collections and continued higher levels of property sales
County of Stanislaus RDA Pass-Throughs	\$11,000	- Increase in RDA Pass-Throughs based on prior year collections
Proposition 172 Funding	\$56,814	- Increase in Proposition 172 Funding based on actual allocation received from County for FY 2023-24
Residual Other Revenues	\$10,000	- All other revenue sources not specifically identified above

The proposed increase to expenditures of \$3,541 is comprised of the following:

Expenditure Type	Amount	Reason / Rationale
5010 – Salaries & Wages	(\$16,985)	- Anticipated decrease to Salaries & Wages due to vacant positions and ultimate filling of positions – some salary savings incurred to date
5011-3 – Education Incentive	\$16,200	- Increase in Education Incentives due to higher level of workforce participation
5012 – Employee Med. Waiver	\$6,014	- Increase in Employee Medical Waiver costs due to increased participation by employees in program
5016 – FLSA	\$7,004	- Increased FLSA costs consistent with higher levels of overtime
5019 – Payroll Tax Expense	\$10,003	- Increase in Payroll Taxes due to higher levels of overtime
5021 - Overtime	\$50,000	- Increase in overtime due to actual expenditures incurred to date / participation in Strike Teams
5031 – Retirement Expense	\$47,755	- Increase in anticipated retirement costs due mix of employees participating in PEPRA vs. Classic programs
5041 – Medical Insurance	(\$26,648)	- Reduction in anticipated medical insurance costs due to higher employee participation in Employee Medical Waiver program / Vacancy savings
5061 – Workers Comp Insurance	(\$18,226)	- Decrease in Workers Compensation costs related to workers comp claims experience
6061 – Fiduciary / Liability Insurance	(\$88,043)	- Decrease in Fiduciary / Liability Insurance based on prior year change-over to more cost-effective program

Expenditures, cont.

Expenditure Type	Amount	Reason / Rationale
6249-4 – Telestaff / Voxeo	(\$7,080)	- Decrease in Telestaff / Voxeo based on prior year realized expenditures
6149-7 – SR 911 Dispatch Costs	\$23,497	- Increase in SR 911 Dispatch Costs based on updated contractual amount for FY 2023-24
6201 – Fuel & Oil	\$10,000	- Increase in Fuel & Oil costs related to continued higher costs for fuel
Residual Other Expenditures	(\$9,950)	- All other expenditures not specifically identified above

Staff recommends that the Board consider the recommended changes to the FY 2023-24 noted above.

DISTRICT-WIDE FINANCIAL FORECAST UPDATE

As has been discussed during prior year budget and budget update presentations, staff has updated the district-wide Financial Forecast. The forecast is developed and updated to create a forward-looking, conservative baseline budgetary outlook for the District’s budget and related fund balance under a given set of revenue and expenditure growth assumptions. The forecast is built as a long-term “base-case” model which only focuses on ongoing revenues and expenditures (strips out one-time fiscal activity long-term).

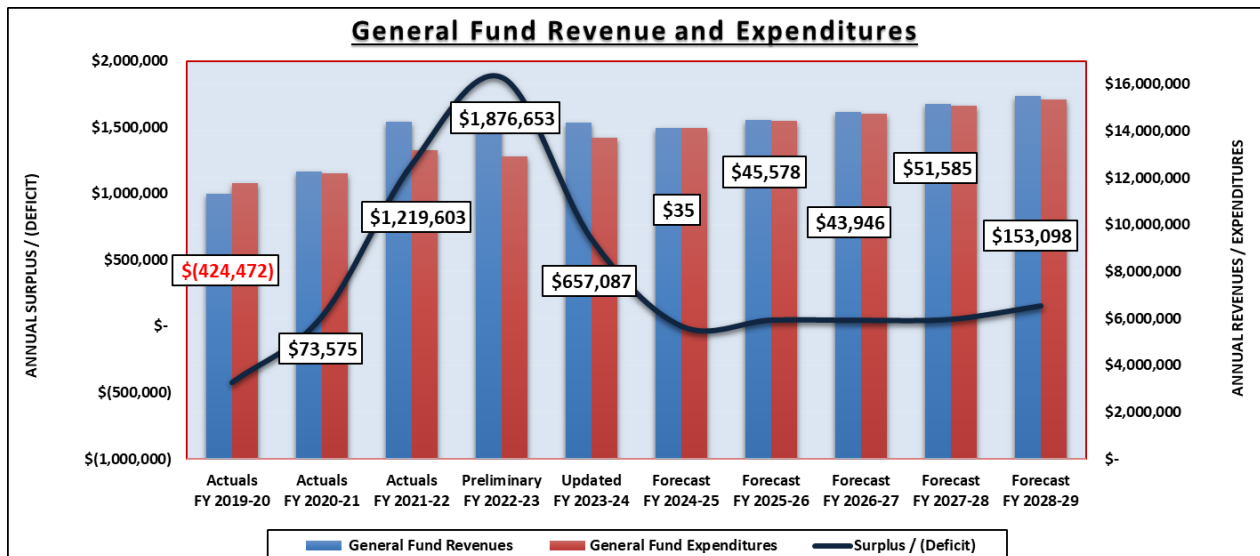
The FY 2023-24 budgeted and future anticipated amounts are updated in the forecast and include the following:

- Increased property taxes and related revenues based on growth in assessed valuation noted from County (6.59%).
- Increased assessment collections to amount indicated in final assessment report for FY 2023-24.
- Higher interest earnings revenue based on increased interest rates.
- Increased CEQA development-related revenues due to large scale development in District (these revenues are restricted).
- Grant revenues for FEMA SAFER Grant exhausted after FY 2023-24 – the six positions remain in budget.
- Fire Strike Team revenues only recognized to the extent collected.
- Assumption that all authorized and funded positions are filled from the time of forecast completion (Dec 2023).
- Returning CalPERS UAL costs updated starting in FY 2024-25 – Range from \$304,000 to \$1.1 million annually over term of forecast.
- Salary costs updated to reflect active personnel and salaries paid as of December 2023
- Overtime budget remains at \$1.2 million throughout all years of forecast.

Additionally, the following key assumptions are built into the longer-term forecast (future years):

- Moderate revenue growth (Property Tax – 2.0%; Assessment – 3.0% for all future years).
- There are no negotiated salary increases built in beginning in FY 2024-25.
- Forecast includes 1% across-the-board labor inflator to account for step increases for each year in forecast.
- Annual increases to CPI-based cost drivers (General / Fuel / Utilities / Legal / Insurance / Contracts) range from 1.5% - 2.0%
- Health costs increase by 2% for all years in forecast.
- CalPERS costs built in consistent with August 2023 Actuarial Reports – CalPERS UAL costs will return in FY 2024-25 and are expected to remain for all years thereafter in forecast.
- Ongoing capital funding of \$606,169 built in for each year beginning in FY 2024-25 (debt service already set up for new Fire Truck; and \$923,672 available in unspent prior-year funding; and \$740,242 budgeted in FY 2023-24).
- All authorized / funded positions assumed filled – no vacant positions for every year in forecast.

Given the assumptions and attributes built into the long-term forecast as noted above, the District can expect recently realized and expected surpluses to wane. The updated forecast is noted below:



Although no deficits are currently projected for any of the years in the forecast, there are key elements to the forecast that could significantly impact future budgets, particularly future negotiated salary increases and CalPERS Unfunded Liability costs, which will return to the expenditure base in FY 2024-25. As noted in prior Board Meetings, it will be prudent to continue to update the forecast as frequently as possible to assure the Board understands the most up-to-date fiscal framework under a given set of assumptions.

This forecast will be further discussed at the Board Meeting on January 18, 2024.

RECOMMENDATION:

Staff recommends the Board of Directors approve the attached FY 2023-24 Mid-Year Budget Review and revisions.



Stanislaus Consolidated Fire Protection District
3324 Topeka Street
Riverbank, CA 95367
Phone: (209) 869-7470 · Fax: (209) 869-7475
www.scfpd.us

STAFF REPORT

TO: President Goulding and Members of the Board of Directors
FROM: Tim Tietjen, Fire Chief
SUBJECT: Deputy Fire Chief Contract
DATE: January 18, 2024

BACKGROUND

On November 24th after an internal and external recruitment Battalion Chief Clint Bray was promoted to Deputy Fire Chief for Stanislaus Consolidated Fire Protection District. As it has been in the past this position has its own contract with SCFPD, much like local 3399 and the Battalion Chiefs. We have before you the contract for Chief Bray that details out all the benefits that are specific to the Deputy Chief position and placement on the salary range of Deputy Fire Chief with SCFPD. The terms of this contract are from November 24th, 2023, to December 31st, 2026. This was set to be approved at the December 2023 meeting, but the meeting was cancelled, and the item is back before you tonight.

RECOMMENDATION

Staff recommends the approval of the contract for Deputy Fire Chief Clint Bray, effective November 24th, 2023, through December 31st, 2026.

FISCAL IMPACT

This position is currently budgeted and allocated in the 23/24 fiscal year budget and ongoing for SCFPD. There will be no additional impacts to the SCFPD budget.

ATTACHMENTS:

- A. Deputy Fire Chief Contract.

AGREEMENT BETWEEN
STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT
AND CLINT R BRAY

THIS AGREEMENT (“Agreement”) is made and entered into as of December 21, 2023 by and between the STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT (“District”) and Clint R Bray (“Employee”), being effective from November 24, 2023 (the “Effective Date”) with respect to terms and conditions of employment of Employee as Deputy Fire Chief for District.

WHEREAS District desires to employ the services of Employee as Deputy Fire Chief of the District; and

WHEREAS Employee desires to accept employment as Deputy Fire Chief of the District on the terms and conditions contained in this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants contained in this Agreement the parties agree as follows:

1. AUTHORITY AND DUTIES

The Deputy Fire Chief position is responsible for the efficient administration of all affairs and responsibilities assigned which are under his control. The duties of the Deputy Fire Chief shall include, but not be limited to the District’s own Rules, Regulations, Policies, Procedures and classification responsibilities. District hereby employs Employee as Deputy Fire Chief, to perform the following functions and duties:

- A. Oversee Division(s) of the District as assigned, including, but not limited to: Operations, Administration and Training; direct and supervise all personnel and activities of the District as assigned.
- B. Enforce all ordinances and rules and regulations of the District and see that all contracts, permits and privileges granted by the District Board of Directors (“Board”) are complied with and observed as directed by the Fire Chief.
- C. Provide recommendations to the Fire Chief for appointments, removals, promotions and demotions of any and all officers and employees of the District and agencies represented.
- D. Control, order and give directions to all subordinate officers and employees of the District and Agencies under his areas of responsibility.
- E. In the absence of the Fire Chief assume all District Fire Chief responsibilities as second in command.
- F. Prepare and disseminate technical and District/Agencies activity reports and records.
- G. Assist the Fire Chief with the Preparation and administration of the Districts and Agencies annual budgets and develop and maintain Districts and Agencies strategic plans and goals.
- H. Attend necessary administrative and operational meetings, as well as civic and/or governmental meetings requiring the presence of a District representative.
- I. Be available to respond to, and direct District and Agencies personnel in responding to fires and other emergency incidents.

J. Perform such other legally permissible and proper duties and functions as the Fire Chief may assign from time to time.

2. TERM

A. The specified term is three (3) years from the Effective Date of the Agreement, November 24, 2023 through November 24, 2026. The position of Deputy Chief is a permanent position and has recognized property rights with the position similar to other District employees. The position of Deputy Chief is an “Exempt” position for overtime calculations, except for Out-of-County Assignments (see below) and the Central Valley Incident Management Team.

B. Out-of-County Assignment(s) – If the Deputy Chief is assigned to strike team/CFAA/FMAG requests for assistance etc., the Deputy Chief will earn overtime starting at the time his official regular work hours cease and ending when his official regular work hours begin.

3. AGREEMENT TERMINATION

This Agreement shall terminate upon the earliest to occur of the following:

A. Death

This Agreement shall terminate upon the death of Employee. If in the event termination should occur under this provision, the District’s total liability shall be limited to payment of Employee’s compensation due at the date of death, along with such benefits as may have accrued and are vested at the date of death, and which are payable to Employee’s survivors or beneficiaries.

B. Termination for cause

1. Employee may be terminated as Deputy Fire Chief for cause in the sole exercise of discretion of the Board. “For cause” shall mean the occurrence of any of the following events:

- a. Employee substantially refuses or fails to perform Employee’s duties herein or negligently damages the business or reputation of the District;
- b. Employee engages in misconduct of such serious a nature as to constitute grounds for termination for cause under applicable law;
- c. Insubordination or malfeasance;
- d. Conviction of a felony or conviction of a misdemeanor involving moral turpitude. This includes a plea or verdict of guilty, or conviction following a plea of no contest, to a charge of a felony or any offense involving moral turpitude.

In the event the Board determines grounds exist for termination of Employee for cause, Employee shall be given notice, stating specifically the grounds for the termination action. Employee shall have the right to review documents, materials, names of witnesses and other evidence upon which the proposed termination is based, and given a copy of such documents, materials and other evidence insofar as it is possible to do so. Employee shall be afforded ten (10) working days to appeal to the Board.

C. Return to previous rank and pay grade

Employee retains the right to return to previously held rank of Battalion Chief if the position of Deputy Chief is eliminated.

4. PHYSICAL FITNESS

The District has a vested interest in the Employee's continuing physical fitness. The District will provide an annual physical examination. Employee will maintain a fitness level commensurate with his position.

5. SALARY AND BENEFITS

Benefits not specifically described in this Agreement will follow accepted District practice/protocol for all employees.

A. Salary

1. Base salary for the employee as of the commencement of this Agreement will be Step C of the current District salary schedule for Deputy Fire Chief.
2. Salary increases shall maintain parity with the Battalion Chief Memorandum of Understanding.

B. Leave Accrual

1. Vacation Leave - accrual and usage will be the same as the Battalion Chiefs.
2. Employee may not accumulate more than 600 hours of Vacation Leave. (Not counting Old-Bank)
3. An election opportunity will be held each year in June, at which time employees will have the opportunity to make an irrevocable election to cash-out vacation or holiday hours that are scheduled to accrue during July 1 through June 30 of the next fiscal year ("Accrual Period"). Employees may elect to cash out up to a maximum of 291 hours for 40-hour personnel or 408 hours for 56-hour personnel of vacation or holiday time that will accrue during the Accrual Period, paid at straight time. However, those employees electing to make a cash-out must elect to cash-out a minimum of 57 hours for 40-hour personnel or 81 hours for 56-hour personnel.

Employees may not elect to cash-out vacation or holidays that have already been accrued at the time of the election. An employee must submit a new election for every period in which he or she wishes to cash-out vacation or holiday hours accruing in a subsequent period. Due to IRS regulations, elections will not carry over from one period to the next. The election form will be made available in June by the HR Director.

The elected cash-out for the Accrual Period will be paid concurrently with the last pay date of the Accrual Period. If vacation and/or holiday hours that accrued during the Accrual Period are less than the amount elected by an employee, the District will adjust the election accordingly. Holiday pay that is cashed-out, no less frequently than once a year, in the same year in which it is earned shall be reported to CalPERS as special compensation pursuant to Section 571(a)(5) of Title 2 of the State of California Code of Regulations.

Special compensation items must meet the definitions listed in 571 (a) as well as the criteria listed in 571 (b) to be reported to CalPERS.

D. Sick Leave

Sick leave accrual and usage will be the same as for all District employees.

Sick leave balance in the amount of 4,812 hours accrued at the 56 hour rate at the time of appointment to Deputy Chief effective 11/24/2023; shall be held in a bank at that amount for retirement factoring. Actual cash-out election will remain at the 40-hour conversion rate.

Sick leave hours are intended solely to provide income protection in the event of illness or injury and may not be used for any other absence.

Upon termination or departure from employment with the District (not resulting from retirement, death, the creation of a joint powers authority in which the District is a member, or the merger or consolidation of the District, etc.), 25% of unused sick leave shall be cashed out to the employee. Remaining unused sick leave shall be forfeited.

In the event the District enters into a joint powers agreement, merger, consolidation, etc. with another agency(cies) and, as a result, an employee is no longer employed by the District, the District and the Union agree to meet and confer for the purpose of addressing how then existing unused sick leave accruals (banks) shall be allocated. Subject to applicable laws, the District and Union's preference is that such sick leave shall be contributed to a retiree health savings account to be used to reimburse the cost of retiree health insurance or converted to additional service credit for retirement purposes.

Upon retirement from District service or death while in District service, the employee's unused sick leave accrual shall be converted to additional CalPERS service credit. If the conversion of an employee's unused sick leave to service credit would result in service credit in excess of the 90% ceiling for local safety members, only the amount of unused sick leave needed to reach the applicable ceiling will be certified to CalPERS. For employees hired on or before July 1, 2017, the remaining unused sick leave will be cashed out to the employee in amount not to exceed 25% of the value (calculated at the employee's hourly rate at the time of the cash-out). The percentage in the preceding sentence will be reduced to 20% for employees hired after July 1, 2017 and will be reduced to zero for employees hired on or after April 9, 2020

E. Executive Leave

Employee shall be credited with 88 hours Executive (Administrative) Leave per year. This leave is not reimbursable if not used and is not accrued from year to year. The District recognizes that while a 40-hour workweek is used for accounting purposes, Employee is expected to work the hours necessary to accomplish the duties of the position. This includes numerous after hours activities. Employee may adjust hours of Employee's work to reflect such activities through the use of these leave credits.

F. Health, Dental and Vision Insurance

The District agrees to continue providing medical, dental and vision care coverage at no cost for employees and their eligible dependents. A cafeteria plan will be offered for enhanced medical/dental/vision options. District agrees to meet & confer prior to any benefit change, as well as to continuously work to find increased/differing levels of coverage.

Upon retirement, retirees will be eligible to participate in Medical, Dental and Vision plans sponsored by the District, provided that the retirees pay the entire premium for the selected plan, (the District pays nothing). Retirees are responsible for adhering to all rules and regulations regarding the offered plans.

For employees hired on or before July 1, 2017, upon retirement from District service or death while in District service, the District will contribute an amount equal to the value of 50% of the employee's

unused sick leave accrual to a retiree health savings account to be used to reimburse the retiree's, or his or her eligible dependent's, expenses for medical, dental and vision benefits pursuant to applicable plan documents, laws and regulations. The percentage in the preceding sentence will be reduced to 35% for employees hired on or after July 2, 2017 and on or before January 1, 2018, and to 25% for employees hired on or after January 2, 2018 and on or before January 1, 2020. This contribution will no longer be offered for employees hired after January 1, 2020. It is understood that this contribution shall not constitute a conversion of unused sick leave. Rather, unused sick leave shall be merely used as a variable in calculating the amount of contributions that the District will make to a retiree health savings account on behalf of eligible employees.

G. Retirement

The District has contracted with the California Public Employees Retirement System (CalPERS) to provide retirement benefits for District employees. The District has amended its contract with CalPERS to reflect the provision of the 3% @ 50 retirement program. These benefits shall remain unchanged for all employees hired prior to January 1, 2013. Effective the first full pay period following April 9, 2020 employees who are classified by CalPERS as Classic employees agree to a cost share of an additional three percent (3%) for a total contribution of 12%. The employee member contribution is 9%. An additional cost sharing pension contribution of three percent (3%) shall initially be implemented outside of a CalPERS contract amendment as authorized by Government Code Section 20516(f). As soon as administratively feasible the District shall implement a PERS contract amendment to reflect the additional three percent (3%) cost share agreement, for a total member contribution of 12%. This pension contribution shall extend beyond the expiration of this MOU and shall constitute the status quo ante for all future negotiations. Should the District reach agreement with Local 3399 or any other current or future Classic Safety CalPERS member after April 9, 2020 and that agreement provides for a CalPERS employee contribution less than currently paid by the B/Cs, the B/Cs contribution rate shall be equal to the amount paid by Local 3399 or any other current or future Classic Safety CalPERS member.

Employees hired on or after January 1, 2013 who are deemed "new members" by CalPERS are subject to the Public Employees' Pension Reform Act of 2013 (PEPRA), including the 2.7% at 57 retirement formula and a mandatory employee contribution equal to 50% of normal costs as determined by CalPERS on an annual basis. However, employees hired on or after January 1, 2013 who are deemed classic members by CalPERS are subject to the same retirement benefits available to employees hired prior to January 1, 2013.

Other amendments in the District's CalPERS contract include the fourth level of 1959 survivor benefits pursuant to Government Code Section 21574, and the one-year final compensation period pursuant to Government Code Section 20042. However, employees deemed "new members" by CalPERS are subject to a three year final compensation period pursuant to Government Code Section 7522.32.

The District has also amended its CalPERS contract to add provisions pursuant to Government Code Section 20965, which provides for the conversion of unused sick leave to additional service credit, at no additional cost to employees. Under the District's CalPERS contract, 8 hours of unused sick leave equals one workday and 2000 hours equals 1 year of service credit.

An employee may also elect to purchase up to four years of service credit for any active military or merchant marine service performed prior to employment with the District as outlined in Government Code Section 21024. Employees may be eligible for other opportunities to purchase service credit through CalPERS associated with prior service. Interested employees should contact CalPERS for more information.

Employee may apply accrued sick leave as retirement credit according to District contract with PERS.

H. Vehicle

District shall provide Employee with a District owned and maintained vehicle for Employee's use for District/Agency business.

I. Life Insurance

The District agrees to provide term life insurance for all represented personnel in the amount of \$100,000 at no cost to the employee.

Note that employer provided group term life insurance in excess of \$50,000 for employees is considered by the Internal Revenue Service to be a benefit that is taxable as income. The Internal Revenue Code requires employers to calculate taxable income for employees that receive more than \$50,000 in term life coverage, which must be reported on the employee's W-2 form.

J. Long-Term Disability Insurance

The District agrees to pay the member's contribution to the California Association of Professional Firefighters' Long-Term Disability Plan.

K. Uniform Allowance

The Deputy Chief shall receive a uniform allowance of \$1,500.00 per fiscal year. The allowance will be disbursed as a bi-weekly allowance of \$57.69 paid per pay period and received each pay day. The purpose of this allowance is to fund the purchase and maintenance of those items required to maintain compliance with the District's uniform policy.

The purpose of this allowance is to fund the purchase and maintenance of those items required to maintain compliance with the District's uniform policy.

L. Executive Development

Employee shall be granted \$1,000 per fiscal year; use is determined by District Policy/Practice.

M. Education Incentive and Tuition Reimbursement

This section applies to all fire service related educational tracks which may include, but not limited to, Chief Officer certification, Executive Fire Officer Program, Associates, Bachelors and Masters accredited classes.

Each January all Battalion Chiefs shall meet separately with the Fire Chief or their designee to identify the individual's educational goals for the upcoming calendar year. The Fire Chief or their designee will evaluate the content of the educational track to ensure it meets the intent of the District to willingly support education that mutually benefits the District and the individual. Other educational opportunities presented throughout the year will be evaluated by the Deputy Chief to ensure mutual benefits. Each Battalion Chief must submit an education plan annually.

The District agrees to cover approved educational opportunity by incurring the cost of tuition, capped at \$800.00 per year, for lodging, incidentals and daily per diem meals as authorized by the State of California and found within the following web address: (<http://www.calhr.ca.gov/employees/pages/travel-reimbursements.aspx>). In turn, the student agrees to reimburse the District all incurred costs for early withdraw, unsuccessful completion or expulsion from the class. The employee must arrange his/her own time off.

District education reimbursement limited to a total of \$800.00 per employee per year for section 12-1. There shall be no additional educational reimbursements.

The District and the Battalion Chiefs agree to the following educational incentive program. Education Incentive Plan is as follows: (Only one is applicable)

CSFM Chief Officer Certification	2.5% of base pay or
AA/AS Degree	2.5% of base pay or
BA/BS Degree	5% of base pay or
Master's Degree	5% of base pay or

To receive the education incentive the employee must provide a copy of the CSFM Chief Officer Certification and/or a copy of the degree from an accredited college to the District. A conformation letter will be sent to the employee confirming the date when the incentive will become effective. Any dispute arising from the accreditation determination will be decided between a panel consisting of one member from management, a representative from the Battalion Chiefs and a representative from the SCFPD Board of Directors.

All education incentives are to be paid as part of the normal bi-weekly payroll process and shall be considered PERSable income for retirement purposes as permitted by the law.

N. Family Care Leave, Bereavement Leave, Jury Duty Leave, Emergency Leave

Employee shall be entitled to such leave according to the Rules and Regulations of the District or exception provided by the Board.

O. Destruction of Personal Property

Upon approval of the Board, the District shall reimburse Employee the replacement cost of any personal property used in performance of District duties that is damaged, stolen, lost or destroyed in the course of employment through no negligence of the Employee.

P. CENTRAL VALLEY RETIREE MEDICAL TRUST

MONTHLY EMPLOYER CONTRIBUTION AMOUNT. The Stanislaus Consolidated Fire Protection District (hereafter, the "District") and the Battalion Chiefs bargaining unit agree that the District shall contribute an amount of \$100.00 per month per Battalion Chief employee on a pre-tax basis to the Central Valley Retiree Medical Trust (hereafter, the "Trust") pursuant to the requirements in Section 2, "Remittance of Contributions" below. The monies contributed to the Trust fund shall only be used for retiree medical expenses (including health insurance premiums, health services, and medical supplies) and/or reasonable administrative expenses therefor. The employee shall not have the option to receive a cash payout of the employee contribution to the Trust in lieu of the transfer to the Trust.

REMITTANCE OF CONTRIBUTIONS. The District shall remit the above monthly contributions to the Trust for the duration of the Memorandum of Understanding. Those contributions shall be remitted monthly, in one aggregate transfer to the custodian of the Central Valley Retiree Medical Trust within 10 days. In addition, the District shall submit a monthly list of contribution employees to the Plan Administrator, Delta Health Systems, P.O. Box. 2487. Stockton, CA 95201 Fax (209) 940-5255, Email: aaguire@deltafund.com.

This District hereby acknowledges receipts of the Trust Agreement governing the Trust and will comply with rules set by the Trust Office in regard to reporting and remitting the required contributions set forth above.

6. CONFLICT OF INTEREST

Employee shall not accept favors from suppliers or District residents who have association with suppliers or District residents who are conducting business or who are about to conduct business with the District, in the form of payment, compensation, loans, financial favor, nor engage in any conduct which could constitute or be claimed to constitute a conflict of interest as defined under Government Code section 1090 *et seq.* and applicable law. Employee shall not have a financial interest as defined by Government Code section 87100 *et seq.* and applicable law in the business of a supplier or influence transactions with the owner or representative of a supplier. Employee shall consider his involvement in any aspect of District business or procedures where conflict of interest or prohibited financial interest appears possible and report such involvement to the Board. Failure to report a potential conflict of interest or prohibited financial interest will be subject to the imposition of discipline in the District Board's discretion.

Consistent with the provisions of State law as to political activities, Employee shall not engage in any activities that create a conflict of interest with his duties as Deputy Chief or the interests of the District.

8. EXPENSE REIMBURSEMENT

District shall reimburse, provided that prior approval is obtained from the Board of Directors, all reasonable, actual and necessary expenses of Employee in performing the duties of the Deputy Chief.

9. INDEMNIFICATION AND DEFENSE OF EMPLOYEE

A. District shall, consistent with the provision of Government Code sections 810 *et seq.*, defend, save and hold harmless, and indemnify Employee against any tort, professional liability, claim or demand or any legal action, arising out of an alleged act or omission occurring in the course and scope of Employee's duties or actions related to his position as Deputy Chief. The District will provide and pay a full legal defense with a mutually agreed upon attorney representing Employee's interest.

B. District shall provide and pay for all cost of any fidelity or other bonds required of the Employee.

10. OTHER TERMS AND CONDITIONS

The District, in consultation with Employee shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of Employee, provided such terms are not inconsistent with or in conflict with the provisions of this Agreement, and such conditions shall be contained in a resolution or amendment to this Agreement.

11. GENERAL PROVISION

The section headings used in this Agreement are for reference and convenience and shall not by themselves determine the construction of this Agreement.

This Agreement shall be construed and enforced in accordance with the laws of the State of California applicable to contracts between California residents entered into and wholly to be performed in such state.

The language of this Agreement shall be liberally interpreted in such fashion as to carry out the intent of the Agreement.

Should either party commence any legal action or proceeding against the other based upon the Agreement venue for which shall only be in the Superior Court of Stanislaus County if commenced in State Court and in the United States District Court for the Eastern District of California in Fresno, California if commenced in Federal Court. The prevailing party in any legal action or proceeding shall be entitled to an award of reasonable attorneys' fees.

12. CHANGES, MODIFICATIONS OR WAIVERS

No change or modification of this Agreement shall be valid unless it is in writing and signed by the parties hereto unless otherwise stated herein. No waiver of any provision of this Agreement shall be valid unless it is in writing and signed by the party against who the waiver is sought to be enforced. The failure of a party to insist upon strict performance of any provision of this Agreement in any one or more instances shall not be construed as a waiver or relinquishment of the right to insist upon strict compliance with such provision in the future.

13. NOTICES

Any notice relating to this Agreement shall be deemed sufficiently given and served for all purposes when delivered personally or by generally recognized overnight courier service, or three business days after deposit in the United States mail, certified or registered, return receipt requested with postage prepaid addressed as follows:

If to Employee:

Clint Bray
7849 Fox Rd
Hughson, Ca 95326

If to District:

President
Board of Directors
Stanislaus Consolidated Fire Protection District
3324 Topeka Street
Riverbank, CA 95367

14. ENTIRE AGREEMENT

This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the employment of Employee by the District and contains all the covenants and agreements between the parties with respect to the employment of Employee by the District. Each party agrees and acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party or anyone acting on behalf of any party, which are not embodied herein and that any agreement, statement, or promise not contained in this Agreement shall not be valid or binding on either party.

15. NOT ASSIGNABLE

This Agreement is personal to Employee and Distinct, and is not assignable. Any attempt to assign shall immediately terminate this Agreement.

16. CONSTRUCTION

Employee acknowledges that Employee has entered into and executed this Agreement voluntarily and with full knowledge and appreciation of the meaning, scope, effect, and significance of each and every provision contained herein; that Employee has had the opportunity to seek independent legal advice concerning this Agreement; and that Employee does not rely and has not relied upon any representation or statement made by the District or any of its representatives with regard to the subject matter, consideration, basis, scope, effect, and significance of each and every provision of this Agreement.

17. SEVERABILITY

If any portion of this Agreement is held unconstitutional, unenforceable, or invalid, the remainder of this Agreement shall be deemed severable, shall not be affected, and shall remain in full force and effect.

District:

STANISLAUS CONSOLIDATED
FIRE PROTECTION DISTRICT

Jonathan Goulding, Board President

December 21, 2023
Date

Clint Bray, Deputy Chief

December 21, 2023
Date

Approved as to Form
DISTRICT COUNSEL

December 21, 2023
Date

2023 Summary By Station

Month	Fire 100	Reture/ Explosion 200	EMS/ Rescue 300	Hazardous Condition 400	Service Call 500	Good Intent 600	False Call 700	Severe Weather 800	Other 900	Shift Totals
Jan-22	20	1	304	22	49	57	24	0	3	480
Feb-22	30	0	251	13	20	35	16	0	2	367
Mar-22	15	0	286	11	37	50	12	0	2	413
Apr-22	24	0	299	8	28	53	14	0	1	427
May-22	28	0	311	6	52	48	8	0	1	454
Jun-22	29	0	289	6	53	67	25	0	1	470
Jul-22	69	0	316	11	37	56	14	1	0	504
Aug-22	35	0	274	7	61	66	14	0	0	457
Sep-22	21	0	279	8	44	63	13	1	1	430
Oct-22	26	0	280	8	41	61	14	0	0	430
Nov-22	34	0	301	14	50	69	18	0	0	486
Dec-22	18	0	320	9	37	69	15	0	0	468
TOTAL	349	1	3510	123	509	694	187	2	11	5386

2023 Total Summary By Apparatus

Month	Fire 100	Reture/ Explosion 200	EMS/ Rescue 300	Hazardous Condition 400	Service Call 500	Good Intent 600	False Call 700	Severe Weather 800	Other 900	Shift Totals
Jan-22	50	2	359	32	62	106	29	0	2	642
Feb-22	79	0	309	17	24	84	22	0	2	537
Mar-22	44	0	347	19	43	89	16	0	3	561
Apr-22	58	0	373	11	39	94	20	0	1	596
May-22	65	0	374	10	67	100	15	0	1	632
Jun-22	75	0	343	11	63	112	26	0	1	631
Jul-22	166	0	383	23	45	113	19	1	0	750
Aug-22	90	0	340	17	56	118	15	0	0	636
Sep-22	55	0	344	12	51	110	15	1	1	589
Oct-22	83	0	336	16	54	103	20	0	0	612
Nov-22	94	0	359	31	57	100	23	0	1	665
Dec-22	51	0	370	16	47	115	18	0	0	617
TOTAL	910	2	4237	215	608	1244	238	2	12	7468

2023 Admin Totals (Chief, BC, Training)

Month	Fire 100	Recture/ Explosion 200	EMS/ Rescue 300	Hazardous Condition 400	Service Call 500	Good Intent 600	False Call 700	Severe Weather 800	Other 900	Shift Totals
Jan-22	9	0	15	3	4	7	1	0	0	39
Feb-22	20	0	23	4	0	8	1	0	0	56
Mar-22	9	0	14	2	1	13	2	0	0	41
Apr-22	11	0	15	2	1	4	1	0	0	34
May-22	16	0	17	1	2	11	0	0	0	47
Jun-22	12	1	22	1	4	14	0	0	0	54
Jul-22	39	0	30	3	1	13	2	0	0	88
Aug-22	21	0	16	3	3	16	0	0	0	59
Sep-22	16	0	18	2	2	13	2	0	0	53
Oct-22	16	0	22	3	4	15	0	0	0	60
Nov-22	22	0	18	1	2	10	1	0	0	54
Dec-22	9	0	19	0	1	10	0	0	0	39
TOTAL	200	1	229	25	25	134	10	0	0	624

December Monthly **Station Response** Summary by Station and Shift

Report Date Range: December 1 - December 31, 2023

Fire 100	Rupture/ Explosion 200	EMS/ Rescue 300	Hazardous Condition 400	Service Call 500	Good Intent 600	False Call 700	Severe Weather 800	Other 900	Shift Totals
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Station 21 (Airport)										
Shift A	2	0	27	0	2	4	0	0	0	35
Shift B	2	0	30	1	0	4	1	0	0	38
Shift C	2	0	23	2	5	8	3	0	0	43
Total	6	0	80	3	7	16	4	0	0	116

Station 22 (Empire)										
Shift A	2	0	16	0	0	2	3	0	0	23
Shift B	2	0	24	0	0	3	0	0	0	29
Shift C	0	0	13	1	1	1	2	0	0	18
Total	4	0	53	1	1	6	5	0	0	70

Station 23 (Fruityard)										
Shift A	0	0	4	0	0	1	0	0	0	5
Shift B	0	0	8	0	1	0	0	0	0	9
Shift C	0	0	4	0	0	0	0	0	0	4

Total 0 0 16 0 1 1 0 0 0 18

Station 24 (Waterford)										
Shift A	0	0	26	1	5	0	0	0	0	32
Shift B	1	0	24	0	2	4	4	0	0	35
Shift C	0	0	23	0	5	5	0	0	0	33
Total	1	0	73	1	12	9	4	0	0	100

Station 25 (La Grange)										
Shift A	2	0	2	0	1	1	0	0	0	6
Shift B	0	0	0	0	0	2	0	0	0	2
Shift C	0	0	2	0	0	1	0	0	0	3
Total	2	0	4	0	1	4	0	0	0	11

Station 26 (Riverbank)										
Shift A	1	0	31	0	6	19	0	0	0	57
Shift B	4	0	25	3	6	3	1	0	0	42
Shift C	0	0	38	1	3	11	1	0	0	54
Total	5	0	94	4	15	33	2	0	0	153

District Totals

18 0 320 9 37 69 15 0 0 468

December Monthly Apparatus Response Summary by Station and Shift

Report Date Range: December 1 - December 31, 2023

Fire 100	Rupture/ Explosion 200	EMS/ Rescue 300	Hazardous Condition 400	Service Call 500	Good Intent 600	False Call 700	Severe Weather 800	Other 900	Shift Totals
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Station 21 (Airport)										
Shift A	7	0	35	1	4	6	0	0	0	53
Shift B	5	0	34	1	0	8	2	0	0	50
Shift C	6	0	29	3	5	14	3	0	0	60
Total	18	0	98	5	9	28	5	0	0	163

Station 22 (Empire)										
Shift A	3	0	23	2	2	4	4	0	0	38
Shift B	4	0	25	1	1	7	0	0	0	38
Shift C	5	0	15	3	2	9	2	0	0	36
Total	12	0	63	6	5	20	6	0	0	112

Shift B	0	0	0	0	0	0	0	0	0	0	0
Shift C	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0

Training 3

Shift A	0	0	0	0	0	0	0	0	0	0	0
Shift B	0	0	0	0	0	0	0	0	0	0	0
Shift C	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0

Training 4

Shift A	0	0	0	0	0	0	0	0	0	0	0
Shift B	0	0	0	0	0	0	0	0	0	0	0
Shift C	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0

Prevention 2

Shift A	0	0	0	0	0	0	0	0	0	0	0
Shift B	0	0	0	0	0	0	0	0	0	0	0
Shift C	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0

District Total

9	0	19	0	1	10	0	0	0	0	39
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Stanislaus Consolidated Fire Protection District
3324 Topeka Street
Riverbank, CA 95367
Phone: (209) 869-7470 · Fax: (209) 869-7475
www.scfpd.us

STAFF REPORT

TO: President Goulding and Members of the Board of Directors
FROM: Captain Tim Johnson, Training Officer
SUBJECT: December Training Report
DATE: January 3, 2024

Completed Training for November

•Total Hours of Training – 1,908 hours.

November Training

- MST Joint Academy 2023-02 started on November 21st with 22 new hires. SCFPD has four probationary firefighters participating in the academy. Topics covered in November:
 - HR Intake, Department and Academy Orientation
 - Personal Protective Equipment and SCBA didactic and manipulative skills training
 - Basic Engine Company operations
 - Conventional Forcible Entry
- Quarterly EMS Training was completed
- MST Personnel completed Battalion Drills. The focus was high rise operations.
- SCFPD Personnel continued in-service training on the RAM XD Rapid Attack Portable Monitor
- Training Hours Summary:
 - Engine Company Training: 220 hours
Engine Company Training topics included but were not limited to hose evolutions, advanced/conventional forcible entry, and ladder evolutions.
 - Driver's Training: 52 hours
 - Policy and Procedure Review: 126 hours
 - EMS: 76 hours
 - Paramedic Program (AFG Medic Program): 206 hours
 - Tech Rescue: 31 hours
 - Orange and Blue Sheet Reviews: 65 hours
 - Annual Mandated Training: 163 hours

Completed Training for December

•Total Hours of Training – 1,798 hours.

December Training

- Academy 2023-02 completed weeks three through six. The academy covered the following topics during December.

- Advanced Engine Company Operations: 1.75inch and 2.5inch hose operations
- Water supply, R.A.M, Master Stream, and High-Rise Operations
- Building Construction
- Ground Lader Operations
- Ventilation and Roof Operations
- Personnel worked on wrapping up their annual mandated training requirements.
- Several Orange and Blue Sheets were posted in November and December.
- Training Hours Summary:
 - Engine Company Training: 233hours
Engine Company Training topics included but were not limited to hose evolutions, advanced/conventional forcible entry, and ladder evolutions.
 - Driver’s Training: 81 hours
 - EMS: 64 hours
 - Paramedic Program (AFG Medic Program): 101 hours
 - Vehicle Extrication: 63 hours
 - Orange and Blue Sheet Reviews: 58 hours
 - Annual Mandated Training: 87 hours

January Training

- SCFPD personnel will complete Fire Prevention Business Inspection refresher training.
- Academy 2023-01 continues to prepare for their upcoming 10-month test.
- MST Battalion Chiefs will attend Designated Infections Control Officer (DICO) course beginning January 11th.

Year End Summary

- SCFPD personnel recorded more than 19,000 hours of on-line and hands-on training for 2023.
- Hands on quarterly EMS training was provided through the fire training division resulting in 1,448 hours of EMS CEs being issued to MST personnel.

Training Hours by Subject

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|---|------------------------------------|
| •Academy – 3,211 | •Hose Operations – 946 |
| •Battalion Drills - 311 | •Ground Ladder – 417 |
| •Building Construction – 95 | •AFG Paramedic Training – 1,323 |
| •Aerial Ladder/Truck/Quint Training – 275 | •Pre/Post Incident Planning – 400 |
| •Driver Training – 1,075 | •Policy & Procedure Review – 1,113 |
| •Pumping Operations – 215 | •Portable Radio – 121 |
| •Emergency Operations – 651 | •Wildland Training – 591 |
| •EMS Training CE/Non-CE – 1,245 | •SCBA – 70 |
| •Fire Prevention – 234 | •Technical Rescue – 694 |
| •Fire Suppression – 748 | •Vehicle Extrication - 255 |
| •Firefighter Survival – 94 | |