



Stanislaus Consolidated Fire Protection District

3324 Topeka Street

Riverbank, CA 95367

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Email: admin@scfpd.us

www.scfpd.us

Greg Bernardi
President
BOS District 1

Steven Stanfield
Vice President
BOS District 1

Jonathan Goulding
Director
BOS District 2

Charles E. Neal
Director
Riverbank

Brandon Rivers
Director
Waterford

AGENDA

Thursday, February 15, 2024, at 6:00 p.m.
REGULAR AND CLOSED SESSION MEETING OF THE
STANISLAUS CONSOLIDATED FIRE PROTECTION
DISTRICT BOARD OF DIRECTORS

Station 26 Meeting Room, 3318 Topeka Street, Riverbank, CA
(THE AGENDA PACKET IS POSTED AT EACH SCFPD LOCATION AND AT [WWW.SCFPD.US](http://www.scfpd.us))

1. CALL TO ORDER

President Bernardi

2. PLEDGE OF ALLEGIANCE

President Bernardi

3. INVOCATION

Pastor Charles E. Neal with Riverbank Assembly of God Church

4. ROLL CALL

Board President: Bernardi
Board Vice President: Stanfield
Director: Goulding
Director: Neal
Director: Rivers

5. APPROVAL OF AGENDA – at this time, a Board Member may pull an item from the agenda.

6. CONFLICT OF INTEREST DECLARATION – Declaration by Board of Director members who may have a conflict of Interest on any scheduled agenda item is to declare their conflict at this time.

7. PRESENTATION/ACKNOWLEDGEMENTS

Item 7.A: Employee Recognition of Years of Service

Item 7.B: New Hires/Promotions/Retiree Announcements

8. PUBLIC COMMENTS- *The Board of Directors welcomes participation in Board meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public. California law prohibits the Board from acting on any matter which is not on the posed agenda, unless the Board determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to three (3) minutes per individual. Please make your comments directly to SCFPD Board President. **Comments will be accepted via Teleconference.***

ACTION CALENDAR

9. CONSENT ITEMS- *All matters listed on the Consent Calendar are considered routine and will be enacted upon by one motion unless otherwise requested by an individual Board Member or public for special consideration.*

Item 9.A: Minutes of the January 18, 2024, Board of Directors Regular Meeting.

Recommendation: Approve Minutes of January 18, 2024, by Consent Action

Item 9.B: Acceptance of Warrants (Check Register) – January 2024

Recommendation: Accept by Consent Action

Item 9.C: Acceptance of Financial Reports – January 2024

Recommendation: Accept by Consent Action

10. DISCUSSION ITEMS

No Discussion Items scheduled.

11. PUBLIC HEARING

No Public Hearing Items scheduled.

12. ACTION ITEMS

Item 12.A: Consideration to Approve the proposal by Harris & Associates to perform a District wide Parcel Audit.

Recommendation: The board Approve the Audit Proposal by Harris & Associates in an amount not to exceed \$40,000.00 to perform a District wide Parcel Audit.

13. COMMUNICATIONS

1. Correspondence –

No Correspondence items.

2. Written Staff Reports –

Item 13.2.A: Monthly Call Log

Item 13.2.B: Training

Item 13.2.C: Local 3399

3. Verbal Reports –

Item 13.3.A: Fire Chief – Monthly Verbal Board Report

Item 13.3.B: Capital Improvements – (Bernardi/Stanfield)

Item 13.3.C: Finance – (Goulding/Neal)

Item 13.3.D: Personnel – (Rivers/Stanfield)

Item 13.3.E: Fire Advisory with Modesto Fire Dept.- (Goulding/Bernardi)

4. **Directors Comments** – *At this time, Board Members may verbally make individual announcements, report briefly on their activities, or request an item be place on a future agenda.*

14. CLOSED SESSION

Item 14.A: Conference with Legal Counsel- Anticipated Litigation:

- Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9 (1 case)

Item 14.B: Conference with Labor Negotiators pursuant to Government Code Section 54957.6

- Agency Designated Representative: Tim Tietjen, Fire Chief
 1. Employee Organization: Local 3399
 2. Employee Organization: Battalion Chiefs
 3. Employee Organization: Unrepresented

15. RETURN TO OPEN SESSION

16. CLOSED SESSION REPORT

17. ADJOURNMENT

The next regularly scheduled meeting of the SCFPD Board of Directors is March 21, 2024, at 6:00 p.m. in the Station 26 Meeting Room, located at 3318 Topeka Street, Riverbank, CA.

AFFIDAVIT OF POSTING

I, Jessica Sousa, Clerk of the Board of the Stanislaus Consolidated Fire Protection District, do hereby declare the foregoing agenda for the Regular and Closed Session meetings of the Board of Director has been posted at the Administrative Offices, District website of the Stanislaus Consolidated Fire Protection District at least 72 hours prior to the meeting date and will also be posted at each of the District Fire Stations.

Dated: February 12, 2024

Time: 3:00 p.m.

Jessica Sousa /s/

Jessica Sousa

Board Clerk

Stanislaus Consolidated Fire Protection District

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Board Clerk at (209) 869-7470 or boardclerk@scfpd.us Notification 72 hours prior to meeting will enable the District to make reasonable arrangement to ensure accessibility to this meeting.



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Charles E. Neal
Director
Riverbank

Steven Stanfield
Director
BOS District 1

MINUTES

Thursday, January 18, 2023, at 6:00 p.m.

REGULAR MEETING OF THE STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

Station 26 Meeting Room, 3318 Topeka Street, Riverbank, CA

(THE AGENDA PACKET IS POSTED AT EACH SCFPD LOCATION AND AT WWW.SCFPD.US)

1. CALL TO ORDER

The Stanislaus Consolidated Fire Protection District met this date at 6:00 p.m. in the Station 26 Meeting Room with President Goulding presiding and calling the meeting to order.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board President Goulding.

3. INVOCATION

4. ROLL CALL

Board Clerk Called the roll:

Present:

President:	Goulding
Vice President:	Rivers
Director:	Bernardi
Director:	Stanfield
Director:	Neal – present at 6:12 PM

Absent:

Director:	Neal
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Staff Present:

Fire Chief: Tietjen
District Attorney: Joanna Gin representing BBK Law
Clerk: Sousa
Deputy Chief: Bray

5. APPROVAL OF AGENDA – *at this time, a Board Member may pull an item from the agenda.*

Motion by Vice President Rivers, seconded by Director Bernardi to approve the agenda. Passed by roll call vote 4/0/0/1.

AYES: 4 Directors: Goulding, Rivers, Bernardi, Stanfield
NOES: 0 Director:
ABSTAIN: 0 Director:
ABSENT: 1 Director: Neal

6. CONFLICT OF INTEREST DECLARATION – *Declaration by Board of Director members who may have a conflict of Interest on any scheduled agenda item is to declare their conflict at this time.*

None was declared.

7. PRESENTATION/ACKNOWLEDGEMENTS

Chief Tietjen acknowledged the following;

Employee Years of Service – January

- Battalion Chief Josh Tucker – 22 Years
- Battalion Chief Scott Burke – 1 Year SCFPD (25 Total)
- Fire Inspector Craig Peterson – 6 Years
- Captain Shawn Ehrenberg – 16 Years
- Captain Evan Bennett – 14 Years
- Captain Michael Crabtree – 3 Years
- Captain Austin Lunde – 3 Years
- Captain Joeseoph Zurilgen – 1 Year
- Engineer Byron Baker – 3 Years
- Engineer Dylan Foster – 3 Years
- Engineer Cody Wessels – 3 Years
- Firefighter Josh Leslie – 16 Years
- Firefighter Jordan Abreu – 3 Years
- Engineer Shawn Summers – 3 Years

January Employee Promotions:

- Scott Burke – Battalion Chief
- Byron Baker – Engineer
- Ciera Sansing – Fire Inspector

8. PUBLIC COMMENTS - *The Board of Directors welcomes participation in Board meetings. Matters under the jurisdiction of the Board that are not posted on the agenda may be addressed by the public. California law prohibits the Board from acting on any matter which is not on the posed agenda, unless the Board determines that it is an emergency or other situation specified in Government Code Section 54954.2. Public comments are limited to three (3) minutes per individual. Please make your comments directly to SCFPD Board President. **Comments will be accepted via Teleconference.***

- **No Public Comments**

9. CONSENT ITEMS

Item 9.A: Minutes of the December 21, 2023, Board of Directors Regular Meeting.

Item 9.B: Acceptance of Warrants (Check Register) – December 2023

Item 9.C: Acceptance of Financial Reports – December 2023

Motion by Director Stanfield, seconded by Director Vice President Rivers to approve the consent calendar. Passed by roll call vote 4/0/0/1.

AYES:	4	Directors:	Goulding, Rivers, Bernardi, Stanfield
NOES:	0	Director:	
ABSTAIN:	0	Director:	
ABSENT:	1	Director:	Neal

10. DISCUSSION ITEMS

No Discussion Items

11. PUBLIC HEARING

No Public Hearing Items

12. ACTION ITEMS

Item 12.A: Consideration to Approve Resolution 2024-01, Authorizing the Appointment of Jessica Sousa to fill the role as Clerk of the Board.

Action: **Motion by Director Bernardi, seconded by Vice President Rivers. The Board Approved the appointment of Jessica Sousa to fill the role as Clerk of the Board 4/0/0/1.**

AYES:	4	Directors:	Goulding, Rivers, Bernardi, Stanfield
NOES:	0	Director:	
ABSTAIN:	0	Director:	
ABSENT:	1	Director:	Neal

Item 12.B: Nomination and Election of 2024 Board Officers: President, Vice President, District Treasurer, and Clerk of the Board.

Action: The following nominations were made for the position of Board President, Vice President, District Treasurer, and Clerk of the Board.

- **President: Gregory Bernardi**
- **Vice President: Steven Stanfield**
- **District Treasurer: Brittney Withrow, Administrative Assistant III**
- **Clerk of the Board: Jessica Sousa, Administrative Assistant III**

Elections were passed by roll call vote 4/0/0/1.

AYES:	4	Directors:	Goulding, Rivers, Bernardi, Stanfield
NOES:	0	Director:	
ABSTAIN:	0	Director:	
ABSENT:	1	Director:	Neal

Item 12.C: Nomination and Election of 2024 Committee Members and District Representatives.

Action: The following nominations were made for Capital Improvements, Finance, Personnel, and Fire Advisory Committee. Decision to keep committees as is currently. Motion by Director Bernardi, seconded by Vice President Rivers. 4/0/0/1.

- **Capital Improvements Committee: Stanfield/Bernardi**
- **Finance: Goulding/Neal**
- **Personnel: Rivers/Stanfield**
- **Fire Advisory Committee: Goulding/Bernardi**

AYES:	4	Directors:	Goulding, Rivers, Bernardi, Stanfield
NOES:	0	Director:	
ABSTAIN:	0	Director:	
ABSENT:	1	Director:	Neal

Item 12.D: Consideration to Approve the Agreement between Jocelyn E. Roland, Ph.D., ABPP Psychologist, hereinafter referred to as the “Contractor”, and the Stanislaus Consolidated Fire Protection District hereinafter referred to as the “Agency”.

Action: Motion by Director Stanfield, seconded by Vice President Rivers. The Board Approved 5/0/0/0.

AYES:	5	Directors:	Goulding, Rivers, Bernardi, Stanfield, Neal
NOES:	0	Director:	
ABSTAIN:	0	Director:	
ABSENT:	0	Director:	

Item 12.E: Discussion of and Consideration to Approve the Mid-Year Budget Revisions.

Action: Motion by Director Bernardi, seconded by Director Neal. The Board Approved the Mid-Year Budget Revisions. 5/0/0/0.

AYES:	5	Directors:	Goulding, Rivers, Bernardi, Stanfield, Neal
NOES:	0	Director:	
ABSTAIN:	0	Director:	
ABSENT:	0	Director:	

Item 12.F: Discussion of and Consideration to Approve Deputy Chief Bray's Contract.

Action: Motion by Director Bernardi, seconded by Director Stanfield. The Board Approved Deputy Chief Bray's contract. 5/0/0/0.

AYES:	5	Directors:	Goulding, Rivers, Bernardi, Stanfield, Neal
NOES:	0	Director:	
ABSTAIN:	0	Director:	
ABSENT:	0	Director:	

13. COMMUNICATIONS

Item 13.3.A – Fire Chief's Verbal Report

- Chief Tietjen provided a verbal report for the month of December.

Item 13.3.B – Capital Improvements

- No Report Given

Item 13.3.C – Finance Committee

- No Report Given

Item 13.3.D – Personnel Committee

- No Report Given

Item 13.3.E – Fire Advisory Committee with Modesto Fire Department

- No Report Given

Item 13.4 - Directors Comments

- Director Bernardi congratulated Deputy Chief Bray and Battalion Chief Burke and others on their recent promotions. He also congratulated everyone on their work anniversaries. He thanked Andy Heath for the through work on the Mid-Year Budget.
- Vice President Rivers congratulated Deputy Chief Bray and Battalion Chief Burke and others on their recent promotion. He also thanked Andy Heath for his work on the Mid-Year Budget presentation he did.

14. CLOSED SESSION

Item 14.A: Conference with Legal Counsel- Anticipated Litigation:

- Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9 (1 case)

Item 14.B: Conference with Labor Negotiators:

- Agency Designated Representative: Tim Tietjen, Fire Chief
- Employee Organization: Local 3399

15. CLOSED SESSION - Report

Closed session began at 7:25 pm and ended at 8:00 pm with no reportable action.

16. ADJOURNMENT

There being no further business the Board adjourned at 8:00 pm.

ATTEST:

Jessica Sousa /s/

Jessica Sousa, Clerk of the Board

STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT
Monthly Check Register
January 2024

Date	Num	Name	Memo/Description	Amount
01/02/2024	EFT	quench	Service for 11/28/23-2/27/24 St 23	-161.82
01/02/2024	EFT	Shred-It USA LLC	Service at HQ	-117.81
01/04/2024	10669	Neal, Charles E.	Dec 21, 23 Meeting	-100.00
01/04/2024	10659	Stanislaus Towing Services	Tow for Spanis car	-465.00
01/04/2024	10668	Valvoline Instant Oil Change	Oil change in BC Car	-70.82
01/04/2024	10667	C.A.P.F.	January 2024	-1,404.00
01/04/2024	EFT	Bandy, Chaz EFT	Education Reimbursement	-320.00
01/04/2024	EFT	Verner, Ryan EFT	Paramedic school reimbursements	-268.49
01/04/2024	EFT	Bennett, Evan EFT	Reimbursement paramedic school fees	-150.00
01/04/2024	10666	McCoy's Truck & Tire Service	Tire repair	-4,550.28
01/04/2024	10665	California Special Districts Association	2024 CSDA Renewal	-9,050.00
01/04/2024	10664	Smith Heating & Air Conditioning	Repairs and maint to all station acs	-860.00
01/04/2024	10662	Assured Fire Extinguisher Service	Annual service for all fire extinguishers	-748.96
01/04/2024	EFT	Aniceto Ortiz EFT	Class A Jacket	-449.64
01/04/2024	10661	R & K Automatic Gate & Access	Replace parts for gate at St 24	-249.00
01/04/2024	EFT	Jason Teixeira	Paramedic school application fee	-30.00
01/04/2024	10660	Regional Government Services	Calpers reporting	-293.38
01/04/2024	EFT	Leighton, Ryan EFT	Paramedic school expenses reimbursed	-268.49
01/07/2024	EFT	Verizon Wireless	11/16/23-12/15/23	-3,012.31
01/08/2024	EFT	PG&E Online	11/14/23-12/13/23	-2,639.58
01/10/2024	EFT	Willdan Financial Services EFT	Invoice 2 of 4 for Fiscal Year 2023/24	-3,828.78
01/10/2024	EFT	Aniceto Ortiz EFT	Paramedic program reimbursement	-30.00
01/10/2024	EFT	Goulding, Jonathan EFT	Dec 21, 23 Board Meeting	-100.00
01/10/2024	EFT	Green, Dennis EFT	Live scan reimbursement	-30.00
01/10/2024	EFT	Deep Clean Crew EFT	Cleaning service @ HQ	-385.00
01/10/2024	EFT	City of Riverbank Autopay	10/19/23-12/11/23 HQ	-170.92
01/10/2024	EFT	Ayera Technologies, Inc. EFT	January 2024 all stations	-834.00
01/10/2024	EFT	Jocelyn Roland, Ph. D.,ABPP EFT	January 2024	-500.00
01/10/2024	EFT	Kronos - EFT	Cloud Migration	-135.00
01/10/2024	EFT	City of Riverbank Autopay	10/19/23-12/11/23 St 26	-172.56
01/10/2024	EFT	Rivers, Brandon EFT	December 21, 23 Board Meeting	-100.00
01/10/2024	EFT	Burton's Fire, Inc EFT	Pump testing for all engines	-4,500.00
01/10/2024	EFT	Zimmerman, Megan EFT	December 6, 2023- January 5, 2024	-4,375.35
01/10/2024	EFT	Bernardi, Greg EFT	Dec 21, 23 Board Meeting	-100.00
01/12/2024	EFT	Quinones, Peter EFT	HSA January 24	-249.00
01/12/2024	EFT	Henriquez, Nelson EFT	HSA January 24	-730.00
01/12/2024	EFT	City of Waterford Autopay	11/1/23-11/30/23	-270.36
01/12/2024	EFT	Bussell, Rick EFT	HSA January 24	-608.33
01/15/2024	EFT	Gilton Solid Waste Management, Inc.	December 2023- ST 22	-141.33
01/15/2024	EFT	Gilton Solid Waste Management, Inc.	December 2023 St 26	-120.17
01/15/2024	EFT	AFLAC Online	December 2023	-1,127.66

01/15/2024	EFT	Gilton Solid Waste Management, Inc.		December 2023- ST 21	-141.33
01/17/2024	10677	Turlock Scavenger		Disposal service 1/1/24-1/31/24	-131.85
01/17/2024	EFT	MID		11/29/23-12/28/23	-1,566.34
01/17/2024	10691	Modesto Fire Dept Administration		DICO Class 2024	-375.00
01/17/2024	10686	Robert Donovan M.D.		December 2023	-1,745.00
01/17/2024	10685	Mid Valley IT Online		Chief Bray new laptop	-1,128.88
01/17/2024	10690	C.H. Williams & Sons, Inc.		1 year rent for 3 cylinders	-195.00
01/17/2024	10689	Mo-Cal Office Solutions		Services 12/7/23-3/6/24	-471.85
01/17/2024	10688	Stanislaus County EMS Agency		EMS first responder cert- Dennis Green	-131.00
01/17/2024	10687	Sutter Gould Medical Foundation		Physicals	-60.00
01/17/2024	10684	California State University, Sacramento		Paramedic Program	-5,000.00
01/17/2024	10683	Valley Parts Warehouse, Inc		Fuel oil mix for chainsaw	-202.71
01/17/2024	10682	Spectrum Business		Service 1/1/24-1/31/21	-88.57
01/17/2024	10681	O'Reilly Auto Parts		Misc parts	-92.31
01/17/2024	10680	Go To Communications, Inc.		Service for 1/2/24-1/31/24	-989.48
01/17/2024	10679	Engineered Fire Systems, Inc		Plan review for December 2023	-4,000.00
01/17/2024	10678	Al's Certified Safe and Lock		12/31/24 St HQ	-408.00
01/17/2024	10676	Les Schwab		New tires on BC car	-1,422.88
01/17/2024	10675	Verizon Wireless		11/29/23-12/28/23	-30.06
01/17/2024	10674	Life-Assist, Inc.		Medical supplies	-6,567.28
01/17/2024	10673	Legend Roofing Company Inc		Roof repair at st 22	-3,800.00
01/17/2024	10672	Hunt & Sons, Inc		Fuel	-8,258.64
01/17/2024	10671	Noble Motorsport		Shell & bed slide for new training vehicle	-6,340.40
01/17/2024	10697	Mid Valley IT Online		Monthly IT service	-6,321.27
01/17/2024	10696	Life-Assist, Inc.		Medical Supplies	-494.92
01/17/2024	10695	EDD		Period ending June 30, 2023	-13,653.26
01/17/2024	10694	Riverbank Automotive & Smog, Inc		Vehicle repair	-6,063.34
01/17/2024	10693	Risk Strategies Company		vehicle for renewal period 7/1/23-7/1/24	-308.00
01/17/2024	10692	Ray's Janitorial Supply		Station supplies	-1,094.44
01/17/2024	10699	Mail Depot		Postage for air sample	-9.41
01/17/2024	10700	Stryker EFT		AED Pedi Pads	-3,225.25
01/17/2024	EFT	Best Best & Krieger EFT		General / Foster Farms	-5,491.54
01/17/2024	EFT	Mister Car Wash EFT		December 2023 wash service	-88.00
01/17/2024	EFT	Jason Teixeira		Reimbursement	-71.07
01/17/2024	EFT	L.N. Curtis & Sons EFT		2 pairs of suspenders	-135.97
01/18/2024	EFT	Andy Heath Financial Services EFT		12/13/23-1/17/24	-2,312.50
01/23/2024	EFT	FRMS Fire Risk Management Services		February 2024	-91,356.68
01/24/2024	EFT	Stericycle, Inc. Autopay		1/1/24-1/31/24	-379.53
01/25/2024	EFT	Stanislaus Consolidated Firefighters Unio		Union Dues	-2,885.52
01/25/2024	EFT	City Of Modesto- Admin Autopay		January 2024 Admin Contract	-33,026.04
01/26/2024	EFT	CVRMT EFT		January 2024	-5,300.00
01/26/2024	EFT	City of Modesto- Utilities Autopay		11/29/23-1/1/24	-128.70
01/26/2024	10702	Franklin Templeton Financial Services		529 College plan	-160.00
01/26/2024	EFT	Valley First Credit Union		Payroll Deduction	-417.56
01/31/2024	EFT	Andy Heath Financial Services EFT		1/18/24-1/30/24	-1,687.50

STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT
Bank Accounts and Cash Accounts
As of January 31, 2024

	Total
ASSETS	
Current Assets	
RESTRICTED FUNDS	
Riverbank Capital Facilities	0.00
20 CEQA-Riverbank [1322-8]	665,476.83
30 Dev. Fee Riverbank [0414-4]	96,925.59
Total Riverbank Capital Facilities	\$ 762,402.42
Waterford Cap. Fac. St 24 Build	0.00
25 CEQA-Waterford [0422-7]	76,541.55
35 Dev Fee-Waterford [0406-0]	4,269.09
Total Waterford Cap. Fac. St 24 Build	\$ 80,810.64
Total RESTRICTED FUNDS	\$ 843,213.06
Stanislaus County cash accounts	
7271 SCFPD General fund	8,980,986.00
7273 Development Fees - Riverbank	32,514.04
7274 CEQA - Riverbank	0.00
7276 Development - Waterford/Hickman	54,548.76
7277 CEQA - Waterford/Hickman	0.00
Total Stanislaus County cash accounts	\$ 9,068,048.80
WestAmerica Bank	
General Checking [8845]	325,000.00
Total WestAmerica Bank	\$ 1,168,213.00
Total Bank Accounts	\$ 10,236,261.00

STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT
Budget vs. Actuals: Budget 2023-2024
 July 2023 - January 2024

	Actual	Budget	Total over Budget	% of Budget
Income				
4500 Safer Grant reimbursement	267,410.94		267,410.94	
4850 Misc Workers Comp reimbursement	8,923.58		8,923.58	
4871 insurance proceeds	45,092.00		45,092.00	
4880 Strike team personnel	77,418.16		77,418.16	
Development Fees		30,000.00	-30,000.00	0.00%
Riverbank (7273)	2,790.73		2,790.73	
Waterford/Hickman (7276)	1,129.24		1,129.24	
Total Development Fees	\$ 3,919.97	\$ 30,000.00	-\$ 26,080.03	13.07%
Discounts/Refunds Given	4,705.00		4,705.00	
Donated Funds	100.00		100.00	
Fire Investigator Reimb. FIU	95,350.49	165,000.00	-69,649.51	57.79%
Fire Recovery USA	14,861.12	30,000.00	-15,138.88	49.54%
Grant reimbursements	232,552.62	289,695.00	-57,142.38	80.27%
Incident Reports	379.55		379.55	
Interest		22,500.00	-22,500.00	0.00%
Stanislaus County			0.00	
CEQA-Riverbank (7274)	39.33		39.33	
CEQA-Waterford (7277)	4.60		4.60	
Dev. Fee-Riverbank (7273)	341.53		341.53	
Dev. Fee-Waterford (7276)	445.78		445.78	
General Fund (7271)	56,789.74		56,789.74	
Total Stanislaus County	\$ 57,620.98	\$ 0.00	\$ 57,620.98	
WestAmerica Bank Interest			0.00	
CEQA-Riverbank	155.29		155.29	
CEQA-Waterford	22.49		22.49	
Dev. Fee - Waterford	0.54		0.54	
Dev. Fee-Riverbank	33.32		33.32	
Total WestAmerica Bank Interest	\$ 211.64	\$ 0.00	\$ 211.64	
Total Interest	\$ 57,832.62	\$ 22,500.00	\$ 35,332.62	257.03%
Miscellaneous Reimbursements	102,275.01	45,000.00	57,275.01	227.28%
Medical Insurance Reimbursement	8,889.38		8,889.38	
Miscellaneous	232.89		232.89	
Payroll Tax Refund	9,188.53		9,188.53	
Strike Team - Personnel	20,031.43		20,031.43	
Workers Compensation Reimb	28,807.96		28,807.96	
Total Miscellaneous Reimbursements	\$ 169,425.20	\$ 45,000.00	\$ 124,425.20	376.50%
Other Revenue			0.00	
AMR - First Responder Svcs	28,910.00	40,000.00	-11,090.00	72.28%
Cell Tower Rent	8,616.19	16,500.00	-7,883.81	52.22%

First Responder Services		20,000.00	-20,000.00	0.00%
Total Other Revenue	\$ 37,526.19	\$ 76,500.00	-\$ 38,973.81	49.05%
Prevention Revenue		150,000.00	-150,000.00	0.00%
False Alarms	3,661.00		3,661.00	
Fire Hydrant Water Flows	1,832.65		1,832.65	
Fireworks Permits	104.73		104.73	
Inspections	401.70		401.70	
Riverbank/Modesto	258.00		258.00	
Total Inspections	\$ 659.70	\$ 0.00	\$ 659.70	
Plan reviews	14,876.00		14,876.00	
Riverbank/Modesto	54,192.60		54,192.60	
Waterford/Hickman	1,027.50		1,027.50	
Total Plan reviews	\$ 70,096.10	\$ 0.00	\$ 70,096.10	
Total Prevention Revenue	\$ 76,354.18	\$ 150,000.00	-\$ 73,645.82	50.90%
Property Tax & Assessments			0.00	
CEQA		35,000.00	-35,000.00	0.00%
Riverbank	193,328.46		193,328.46	
Waterford/Hickman	818.51		818.51	
Total CEQA	\$ 194,146.97	\$ 35,000.00	\$ 159,146.97	554.71%
FHA in-lieu-of tax app.		1,100.00	-1,100.00	0.00%
IMPACT	238.20		238.20	
Other Taxes	823,657.00	766,507.00	57,150.00	107.46%
Property Tax (Secured)	1,835,681.56	3,163,530.00	-1,327,848.44	58.03%
Property Tax (Unsecured)	175,803.50	152,175.00	23,628.50	115.53%
Property Tax - Unitary	34,236.84	54,739.00	-20,502.16	62.55%
Property Tax-prior unsecured		4,000.00	-4,000.00	0.00%
Special Assessment	4,550,074.57	8,174,966.00	-3,624,891.43	55.66%
Special Assessment-PY		25,000.00	-25,000.00	0.00%
State Homewners Prop.Tax Relief		26,350.00	-26,350.00	0.00%
Supplemental Property Tax		40,000.00	-40,000.00	0.00%
Total Property Tax & Assessments	\$ 7,613,838.64	\$ 12,443,367.00	-\$ 4,829,528.36	61.19%
QuickBooks Payments Sales	0.01		0.01	
RDA Revenue			0.00	
RDA - Residual		250,000.00	-250,000.00	0.00%
RDA pass-through		179,000.00	-179,000.00	0.00%
Total RDA Revenue	\$ 0.00	\$ 429,000.00	-\$ 429,000.00	0.00%
Services	9,981.76		9,981.76	
Total Income	\$ 8,715,672.03	\$ 13,681,062.00	-\$ 4,965,389.97	63.71%
Gross Profit	\$ 8,715,672.03	\$ 13,681,062.00	-\$ 4,965,389.97	63.71%
Expenses				
60000 Serv & Supp	274.45		274.45	
60012 Equipment Maintenance & Repairs	-241.65		-241.65	
60022 Medical Exams	75.00		75.00	
60025 Office Expense	689.12		689.12	
Total 60000 Serv & Supp	\$ 796.92	\$ 0.00	\$ 796.92	
Chart of Accounts			0.00	
5000 Salaries & Benefits			0.00	

5020 Overtime	847,574.52	1,200,000.00	-352,425.48	70.63%
Overtime Reimbursements	-95,350.49		-95,350.49	
Total 5020 Overtime	\$ 752,224.03	\$ 1,200,000.00	-\$ 447,775.97	62.69%
5030 Retirement			0.00	
5031 Retirement		927,911.00	-927,911.00	0.00%
5031a CalPers Safety	651,059.11		651,059.11	
5031b Calpers Misc.	13,005.44		13,005.44	
Total 5031 Retirement	\$ 664,064.55	\$ 927,911.00	-\$ 263,846.45	71.57%
5032 Employee CalPERS Reimb.	-346,641.34		-346,641.34	
5033 Administrative Fee	400.00	1,250.00	-850.00	32.00%
5036 Side Fund Principal	0.00	530,000.00	-530,000.00	0.00%
5037 Side Fund Interest	150,523.25	301,047.00	-150,523.75	50.00%
5039 GASB 68 reporting requirement	1,400.00	1,400.00	0.00	100.00%
Total 5030 Retirement	\$ 469,746.46	\$ 1,761,608.00	-\$ 1,291,861.54	26.67%
5040 Employee Group Insurance			0.00	
5041 Medical Insurance	410,429.07	763,752.00	-353,322.93	53.74%
5042 Vision Insurance	7,097.34	12,000.00	-4,902.66	59.14%
5043 Dental Insurance	42,381.31	73,000.00	-30,618.69	58.06%
5044 Life Insurance	7,077.50	12,100.00	-5,022.50	58.49%
5045 LTD Insurance	9,360.00	14,000.00	-4,640.00	66.86%
5047 Vol Life Ins	54.95		54.95	
5048 Central Valley Ret. Med Trust	36,200.00	60,100.00	-23,900.00	60.23%
Total 5040 Employee Group Insurance	\$ 512,600.17	\$ 934,952.00	-\$ 422,351.83	54.83%
5050 Retiree Group Insurance	77,891.72	120,000.00	-42,108.28	64.91%
5060 Workers' Compensation Insurance			0.00	
5061 Workers' Compensation	319,485.50	657,197.00	-337,711.50	48.61%
Total 5060 Workers' Compensation Insurance	\$ 319,485.50	\$ 657,197.00	-\$ 337,711.50	48.61%
Salaries & Wages			0.00	
5010 Salary & Wages	2,642,362.53	4,795,281.00	-2,152,918.47	55.10%
5011 Haz Mat Pay	1,615.32	3,000.00	-1,384.68	53.84%
5011-1 Swift Water	12,518.73	22,000.00	-9,481.27	56.90%
5011-2 Bilingual Pay	727.02	1,800.00	-1,072.98	40.39%
5011-3 Education Pay	57,574.59	72,912.00	-15,337.41	78.96%
5012 Employee Medical Waiver	117,071.18	190,511.00	-73,439.82	61.45%
5015 Everbridge former hiplink	652.80	1,200.00	-547.20	54.40%
5016 FLSA	63,242.72	111,847.00	-48,604.28	56.54%
5017 Leave Time Buy-Back	125,948.15	274,417.00	-148,468.85	45.90%
5018 Uniform Allowance	32,921.84	58,257.00	-25,335.16	56.51%
5019 Payroll Tax Expense	62,039.08	93,978.00	-31,938.92	66.01%
5029 Group-Term Life Insurance	-4.57		-4.57	
Total Salaries & Wages	\$ 3,116,669.39	\$ 5,625,203.00	-\$ 2,508,533.61	55.41%
Total 5000 Salaries & Benefits	\$ 5,248,617.27	\$ 10,298,960.00	-\$ 5,050,342.73	50.96%
6000 Services & Supplies			0.00	
6020 Clothing & PPE	135.97		135.97	
6021 Badges & Emblems		1,000.00	-1,000.00	0.00%
6022 Safety Clothing	10,871.58	105,755.00	-94,883.42	10.28%

6023 Replacement Clothing / Uniforms	864.97	500.00	364.97	172.99%
6024 Intern PPE	6,789.13		6,789.13	
Total 6020 Clothing & PPE	\$ 18,661.65	\$ 107,255.00	-\$ 88,593.35	17.40%
6050 Household Expense	4,919.87	6,100.00	-1,180.13	80.65%
6051 Station Supplies	12,186.63	12,500.00	-313.37	97.49%
6052 Bottled Water	2,222.54	3,700.00	-1,477.46	60.07%
6053 Oxygen Service	195.00	1,000.00	-805.00	19.50%
6054 Furnishings & Appliances	1,757.27	2,800.00	-1,042.73	62.76%
Total 6050 Household Expense	\$ 21,281.31	\$ 26,100.00	-\$ 4,818.69	81.54%
6060 Insurance			0.00	
6061 Fiduciary Insurance	70,256.00	154,941.00	-84,685.00	45.34%
Total 6060 Insurance	\$ 70,256.00	\$ 154,941.00	-\$ 84,685.00	45.34%
6080 Equipment Maint. & Repairs			0.00	
6081 Vehicle Maint & Repair	1,641.00	245,000.00	-243,359.00	0.67%
02-02 SSLWR26 Chevy Tahoe	1,247.01		1,247.01	
03-02 SSLG21 Ford Type 6	2,672.46		2,672.46	
04-01 SSLE221 Pierce Type 1	3,752.68		3,752.68	
04-02 SSLE24 Pierce Type 1	35.59		35.59	
04-03 SSLE23 Pierce Type 1	1,533.96		1,533.96	
04-04 SSLE226 Pierce Type 1	4,215.94		4,215.94	
04-05 SSLWR24 2004 Expedition	62.78		62.78	
08-01 2008 Chevy P/U	3,307.06		3,307.06	
08-02 SSLE223 OES 347 HME Type1	384.70		384.70	
08-03 SSLWT220 Int. WaterTender	6,736.04		6,736.04	
09-01 Chevy Tahoe	3,741.60		3,741.60	
10-01 Ford Expedition	5,060.11		5,060.11	
11-01 Ford Expedition	4,226.97		4,226.97	
11-02 SSLB24 Int. Type 3	375.00		375.00	
12-01 Ford Expedition	101.07		101.07	
13-01 SSLQ22 Pierce Quint	5,700.51		5,700.51	
15-01 SSLE26 Pierce Type 1	2,256.42		2,256.42	
15-02 SSLE21 Pierce Type 1	1,199.17		1,199.17	
16-01 - Ford Explorer	457.17		457.17	
16-02 - Ford Explorer	435.09		435.09	
17-01 SSLWT24 Kenworth WT	538.43		538.43	
17-02 Ford Escape	73.59		73.59	
18-01 SSLE24 Rosenbauer type 1	511.32		511.32	
23-01 Other Miscellaneous Service Cost	6,340.40		6,340.40	
98-03 Dodge P/U	56.75		56.75	
99-03 SSLB23 Int. Type 3	410.85		410.85	
Boat 24	469.11		469.11	
Boat 26	79.94		79.94	
Boat Team Trailer	770.84		770.84	
Total 6081 Vehicle Maint & Repair	\$ 58,393.56	\$ 245,000.00	-\$ 186,606.44	23.83%
6082 Radio & Pager Maint & Repair	733.08	18,524.00	-17,790.92	3.96%
6083 Small Engine		1,850.00	-1,850.00	0.00%

6084 Handlight Repairs		1,500.00	-1,500.00	0.00%
6086 SCBA Equipment Maint. & Repairs	12,951.76	19,050.00	-6,098.24	67.99%
6087 Rope Rescue Equipment		5,188.00	-5,188.00	0.00%
6088 Water Rescue	98.23	45,441.00	-45,342.77	0.22%
6089 - Confined Space		1,000.00	-1,000.00	0.00%
6089 -1 Hose Program	6,191.03	60,350.00	-54,158.97	10.26%
6089 -2 Firefighting Equip	55,950.89	30,000.00	25,950.89	186.50%
6089 -3 Non-Firefighting Equip	2,938.35	10,000.00	-7,061.65	29.38%
6089 -4 Class A Foam Replacement	6,149.26	8,220.00	-2,070.74	74.81%
Total 6080 Equipment Maint. & Repairs	\$ 143,406.16	\$ 446,123.00	-\$ 302,716.84	32.14%
6090 Maintenance - Buildings		40,000.00	-40,000.00	0.00%
6090-20 Main Office	4,481.26		4,481.26	
6090-21 St. 21	4,996.80		4,996.80	
6090-22 St. 22	16,620.09		16,620.09	
6090-23 St. 23	1,469.04		1,469.04	
6090-24 St. 24	3,399.74		3,399.74	
6090-26 St. 26	3,598.89		3,598.89	
Total 6090 Maintenance - Buildings	\$ 34,565.82	\$ 40,000.00	-\$ 5,434.18	86.41%
6100 Medical Supplies			0.00	
6101 Medical Supplies	28,512.95	7,727.00	20,785.95	369.00%
6102 Paramedic Program	43,688.60	80,000.00	-36,311.40	54.61%
6102-A Paramedic Grant	40,028.97		40,028.97	
Total 6102 Paramedic Program	\$ 83,717.57	\$ 80,000.00	\$ 3,717.57	104.65%
6103a AED Maintenance Certification		27,700.00	-27,700.00	0.00%
6104 Masimo Certification		4,386.00	-4,386.00	0.00%
6405 Lucas Maintenance		2,610.00	-2,610.00	0.00%
Total 6100 Medical Supplies	\$ 112,230.52	\$ 122,423.00	-\$ 10,192.48	91.67%
6110 Memberships			0.00	
6111 Memberships	9,748.98	12,363.00	-2,614.02	78.86%
Total 6110 Memberships	\$ 9,748.98	\$ 12,363.00	-\$ 2,614.02	78.86%
6120 Miscellaneous Expense	1,277.93		1,277.93	
6120-1 Other Expenses	508.83		508.83	
6122 Food	980.24	2,000.00	-1,019.76	49.01%
6124 Cellular Phone	17.24		17.24	
6125 Travel & Lodging		5,000.00	-5,000.00	0.00%
6126 Bank Service Charge	2,252.65		2,252.65	
6127 Board Member Meeting Allowance	2,800.00	8,000.00	-5,200.00	35.00%
6128 Executive Development	283.68	2,500.00	-2,216.32	11.35%
Total 6120 Miscellaneous Expense	\$ 8,120.57	\$ 17,500.00	-\$ 9,379.43	46.40%
6130 Office Expense	273.99		273.99	
6131 Stationary / Business Cards		1,015.00	-1,015.00	0.00%
6132 Postage	184.15	1,000.00	-815.85	18.42%
6133 Office Supplies	477.63	5,075.00	-4,597.37	9.41%
6134 Printer Supplies	2,016.71	2,000.00	16.71	100.84%
6135 Computer Equipment	3,093.85	6,090.00	-2,996.15	50.80%
Total 6130 Office Expense	\$ 6,046.33	\$ 15,180.00	-\$ 9,133.67	39.83%

6140 Prof. & Specialized Services			0.00	
6141 Accounting/Auditing Expense	23,042.51	131,950.00	-108,907.49	17.46%
6141-2 Administrative	231,182.28	396,313.00	-165,130.72	58.33%
6142 Record Destruction Service	347.82	1,100.00	-752.18	31.62%
6143 Legal	29,179.98	150,000.00	-120,820.02	19.45%
6144 Sunpro Fire RMS		7,000.00	-7,000.00	0.00%
6145 IT Services Contract	48,194.33	101,500.00	-53,305.67	47.48%
6147 Pre-Employment Screening	14,723.98	25,000.00	-10,276.02	58.90%
6148 Ladder Testing	2,723.00	4,500.00	-1,777.00	60.51%
6149 - Medical Exams	42,847.00	10,000.00	32,847.00	428.47%
6149 -3 Personnel Recruitment	407.00	1,000.00	-593.00	40.70%
6149 -4 TeleStaff Voxeo contract	10,183.19	19,080.00	-8,896.81	53.37%
6149 -5 Paychex contract	101,734.42	15,453.00	86,281.42	658.35%
6149 -6 Consultant Services	3,060.00	19,000.00	-15,940.00	16.11%
6149 -7 SR 911 Dispatch Services	93,992.00	164,487.00	-70,495.00	57.14%
6149 -8 Streamline Automation system	9,543.00	11,200.00	-1,657.00	85.21%
Total 6140 Prof. & Specialized Services	\$ 611,160.51	\$ 1,057,583.00	-\$ 446,422.49	57.79%
6150 Publications & Legal Notices	642.72		642.72	
6151 Prevention Publications		500.00	-500.00	0.00%
6152 Publications & Legal Notices		1,600.00	-1,600.00	0.00%
Total 6150 Publications & Legal Notices	\$ 642.72	\$ 2,100.00	-\$ 1,457.28	30.61%
6160 Rent & Leases - Equip.			0.00	
6162 Alarm System HQ	578.00	1,500.00	-922.00	38.53%
6164 Copier	1,196.18	2,000.00	-803.82	59.81%
6165 Postage Meter	263.25	750.00	-486.75	35.10%
6166 Computer Software Licensing	1,550.00	10,000.00	-8,450.00	15.50%
6167 Station 25 Lease	1,200.00	2,400.00	-1,200.00	50.00%
Total 6160 Rent & Leases - Equip.	\$ 4,787.43	\$ 16,650.00	-\$ 11,862.57	28.75%
6180 Small Tools & Instruments	3,052.54	5,000.00	-1,947.46	61.05%
6190 Special Departmental Expenses	3,672.07		3,672.07	
6191 Training Program	7,380.12	27,500.00	-20,119.88	26.84%
6192 Workshops & Seminars	1,000.00	3,000.00	-2,000.00	33.33%
6193 Volunteer / Intern Program		500.00	-500.00	0.00%
6193-1 Explorer Program		1,000.00	-1,000.00	0.00%
6194 Education Reimbursement	2,704.45	20,000.00	-17,295.55	13.52%
6195 -1 Prevention Expenses	17,772.73	22,500.00	-4,727.27	78.99%
6195 Prevention Education Program	790.00	3,000.00	-2,210.00	26.33%
6197 Life Jacket Program		500.00	-500.00	0.00%
6198 Community CPR Program	5,760.00	2,000.00	3,760.00	288.00%
6199 -3 Fitness Equipment Maintenance	655.23	3,500.00	-2,844.77	18.72%
Total 6190 Special Departmental Expenses	\$ 39,734.60	\$ 83,500.00	-\$ 43,765.40	47.59%
6200 Transportation & Travel			0.00	
6201 Fuel & Oil	84,748.55	130,000.00	-45,251.45	65.19%
Total 6200 Transportation & Travel	\$ 84,748.55	\$ 130,000.00	-\$ 45,251.45	65.19%
6210 Utilities		86,700.00	-86,700.00	0.00%

6219-1 T-1 Connectivity		4,488.00	-4,488.00	0.00%
6219-2 Cable Services	525.00		525.00	
6219-3 MDC, T-1 lines, Cell phones	38,391.09	63,587.00	-25,195.91	60.38%
6219-6 Wireless Internet	5,838.00	10,208.00	-4,370.00	57.19%
6220 St HQ Riverbank			0.00	
6220-2 Electricity	3,285.62		3,285.62	
6220-3 Natural Gas	164.64		164.64	
6220-4 Water & Sewer	512.76		512.76	
6220-5 Pest Control Service	130.35		130.35	
Total 6220 St HQ Riverbank	\$ 4,093.37	\$ 0.00	\$ 4,093.37	
6221 St 21			0.00	
6221-1 Disposal Service	847.98		847.98	
6221-2 Electricity	3,166.06		3,166.06	
6221-3 Natural Gas	237.22		237.22	
6221-4 Water & Sewer	880.42		880.42	
6221-5 Pest Control Service	217.80		217.80	
6221-6 Biohazard Medical Waste	843.58		843.58	
Total 6221 St 21	\$ 6,193.06	\$ 0.00	\$ 6,193.06	
6222 St 22			0.00	
6222-1 Disposal Service	847.98		847.98	
6222-2 Electricity	3,788.67		3,788.67	
6222-3 Natural Gas	723.80		723.80	
6222-4 Water & Sewer	1,228.06		1,228.06	
6222-5 Pest Control Service	417.80		417.80	
6222-6 Biohazard Medical Waste	843.53		843.53	
Total 6222 St 22	\$ 7,849.84	\$ 0.00	\$ 7,849.84	
6223 St 23			0.00	
6223-1 Disposal Service	791.10		791.10	
6223-2 Electricity	2,635.32		2,635.32	
6223-3 Natural Gas	540.96		540.96	
6223-5 Pest Control Service	217.80		217.80	
Total 6223 St 23	\$ 4,185.18	\$ 0.00	\$ 4,185.18	
6224 St 24 Waterford			0.00	
6224-2 Electricity	5,507.69		5,507.69	
6224-3 Natural Gas	531.03		531.03	
6224-4 Water & Sewer	1,892.52		1,892.52	
6224-5 Pest Control Service	227.70		227.70	
6224-6 Biohazard Medical Waste	886.08		886.08	
Total 6224 St 24 Waterford	\$ 9,045.02	\$ 0.00	\$ 9,045.02	
6225 St 25 La Grange			0.00	
6225-5 Pest Control Service	217.80		217.80	
Total 6225 St 25 La Grange	\$ 217.80	\$ 0.00	\$ 217.80	
6226 St 26	7,046.46		7,046.46	
6226-1 Disposal Service	721.02		721.02	
6226-2 Electricity	6,018.27		6,018.27	
6226-3 Natural Gas	650.45		650.45	
6226-4 Water & Sewer	534.60		534.60	

6226-5 Pest Control Service		130.35		130.35	
6226-6 Biohazard Medical Waste		961.25		961.25	
Total 6226 St 26	\$	16,062.40	\$	0.00	\$
Total 6210 Utilities	\$	92,400.76	\$	164,983.00	-\$
				72,582.24	56.01%
6310 Direct Assessment Reimbursement			3,500.00	-3,500.00	0.00%
6311 Property Tax Admin Charge			51,511.00	-51,511.00	0.00%
6312 SCFPD Special Benefit Assesment			3,091.00	-3,091.00	0.00%
6313 Direct Assessment - Wildan Fin		7,318.49	11,000.00	-3,681.51	66.53%
6314 GIS Software/Website (Cal Cad)		5,100.00	14,423.00	-9,323.00	35.36%
Total 6310 Direct Assessment Reimbursement	\$	12,418.49	\$	83,525.00	-\$
Total 6000 Services & Supplies	\$	1,273,262.94	\$	2,485,226.00	-\$
				1,211,963.06	51.23%
7000 Capital Expenditures		49,428.45	165,000.00	-115,571.55	29.96%
7000-A Service Dog		1,212.95		1,212.95	
7049 Station 24 Replacement			170,059.00	-170,059.00	0.00%
7090 Taxes & Assessments				0.00	
7092 Direct Assessments		4,058.28		4,058.28	
Total 7090 Taxes & Assessments	\$	4,058.28	\$	0.00	\$
				4,058.28	
7150 Financial Charges		-149,408.25		-149,408.25	
7151 Service Charges		8,417.61		8,417.61	
Total 7150 Financial Charges	-\$	140,990.64	\$	0.00	-\$
				140,990.64	
7800 Equipment			150,242.00	-150,242.00	0.00%
7803 Apparatus/Vehicle Replacement			425,000.00	-425,000.00	0.00%
7812 SCBA Air Compressor		135.00		135.00	
Total 7800 Equipment	\$	135.00	\$	575,242.00	-\$
				575,107.00	0.02%
Total 7000 Capital Expenditures	-\$	86,155.96	\$	910,301.00	-\$
				996,456.96	-9.46%
Total Chart of Accounts	\$	6,435,724.25	\$	13,694,487.00	-\$
				7,258,762.75	47.00%
SALES TAX		608.77		608.77	
Total Expenses	\$	6,437,129.94	\$	13,694,487.00	-\$
				7,257,357.06	47.01%
Net Operating Income	\$	2,278,542.09	-\$	13,425.00	\$
				2,291,967.09	
Net Income	\$	2,278,542.09	-\$	13,425.00	\$
				2,291,967.09	

Stanislaus Consolidated Fire Protection District
 Summary Budget VS. Actual
 July 1, 2023 through January 31, 2024

Total Revenues	\$8,715,672.03
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Total Salary and Benefits	\$5,248,617.27
Total Services and Supplies	\$1,273,262.94
Net Revenues (Expenses)	\$2,193,791.82
<hr/>	
Total Capital Expenditures	\$86,155.96
<hr/>	
Total Net Revenue (Expense From Reserves)	\$ 2,278,542.09
<hr/>	

Stanislaus Consolidated Fire Protection District
 Summary Overtime
 July 1, 2023 through January 31, 2024

	Hours	Amount
Out of Grade Pay	20.00	\$ 53.80
OT- AFG	1335.75	\$ 55,025.21
OT- Holiday	2704.50	\$ 116,957.29
OT Incident	531.56	\$ 28,885.39
OT - Out of Grade	350.00	\$ 14,494.23
OT-Sick	2081.50	\$ 93,797.66
OT- Strike Team	540.00	\$ 29,327.67
OT- Training	319.50	\$ 16,101.90
OT- Vacancy	4822.00	\$ 202,915.64
OT - Vacation	3605.00	\$ 168,960.58
OT - Workers Comp	911.00	\$ 44,103.41
OT- Jury Duty		\$ -
OT Breavement Leave	48.00	\$ 1,684.44
Overtime		
OT Total	17268.81	\$ 772,307.22



Stanislaus Consolidated Fire Protection District
3324 Topeka Street
Riverbank, CA 95367
Phone: (209) 869-7470 · Fax: (209) 869-7475
www.scfpd.us

STAFF REPORT

TO: President and Members of the Board of Directors
FROM: Deputy Chief Clint Bray
SUBJECT: SCFPD Parcel Audit 2024
DATE: February 15, 2024

BACKGROUND:

The Stanislaus Consolidated Fire Protection District is looking to enter a professional service contract with Harris & Associates for a District wide parcel audit. Harris & Associates recently completed a parcel audit for Oakdale Fire Protection District and identified over \$50,000 in lost revenue for the District. This revenue from the parcel assessment is ongoing and has tremendous impact to the budget long term. The last parcel audit for Stanislaus Consolidated Fire District was completed in 2008 so we anticipate there will be areas we are not collecting the correct amount for the assessment.

DISCUSSION:

The goal of the parcel audit is to ensure correct rates are being applied to the properties within the District's boundaries. The use of a third party to verify the rates will ensure the assessment is applied as required in the Direct Assessment Engineer's report. The performance of the work will take between six to nine months.

FISCAL IMPACT:

Cost estimate of "Time and Materials, Not to Exceed \$40,000" to be included in the proposal. This protects both the District and Harris & Associates. If we get close to the Not to Exceed amount and are not complete, we will bring it to the District/Board's attention and provide an estimated additional amount/time to complete. Harris & Associates will not exceed the \$40k without written permission to proceed. We are confident the parcels that are located which we are not collecting for will cover the cost of the \$40,000 audit and bring additional ongoing revenue to the budget.

RECOMMENDATION:

District staff recommends the board authorize the proposal from Harris & Associates to perform a District wide Parcel Audit.



Harris & Associates®

February 8, 2024

Mr. Greg Bernardi
President, Board of Directors
Stanislaus Consolidated Fire Protection District

STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT - PARCEL AUDIT

Mr. Bernardi/Board of Directors,

Harris & Associates (“Harris”) appreciates the opportunity to work with the Stanislaus Consolidated Fire Protection District (the “District”) to perform a parcel audit of the District’s fire assessment. This proposal includes our qualifications and experience, scope of work, staffing, references, and estimated fees. The Harris team has assisted public agencies with more than 500 annual financial proceedings while working with more than 100 public agencies throughout California. This experience includes parcel audits, formations, administration and restructuring of districts throughout the State. Our staff have a thorough understanding of Proposition 218 and the requirements to comply with Article XIII D. As your partner, our team offers the following advantages:

Experience. Our team has consistently demonstrated its ability to respond to the needs of our clients. Our Municipal + Finance District team has decades of experience having assisted agencies throughout California and Nevada on a variety of public finance projects over the last 20 years. This has included the audit, formation, and administrating of financing districts, including fire assessments. Our team’s experience and knowledge contributed to the successful completion of a district-parcel audit for the Oakdale Fire Protection District where our team identified additional revenue for the District. Our Project Manager, Rick Clark, has over 29 years of assessment district administration experience consulting to cities, counties and special districts throughout the State of California.

Commitment to the Client. Harris has a track record of providing consistent quality services to our clientele with over 25 years of combined experience. Our clients trust our work because we have delivered what they need, when they need it and have demonstrated accuracy and attention to detail. We are committed to providing the same high level of service to the District that has built our reputation.

Responsive team that seamlessly integrates with the Agency. Our team has consistently demonstrated our ability to serve the needs of our clients, which is shown by the years of experience in special district formation, administration, and other support services. For Stanislaus Consolidated Fire, this means you’ll benefit from our direct knowledge of having performed this exact same task with other Agencies.

THE HARRIS TEAM

• **Project Manager – Rick Clark** has more than 29 years of experience in public finance and in-depth knowledge of Proposition 218. He has comprehensive experience in special district formation, developing funding strategies to meet public agency and constituents' needs, and implementing those strategies. As project manager, Rick will have responsibility for the development and review of deliverables. He will coordinate project team activities, participate in key meetings and calls, and manage the project schedule and budget.



• **Project Director– Donna Segura** is a Director of in our Municipal and District Finance team and leads the district formation and administration team. She has over 23 years of special district formation and administration experience consulting to cities, counties and special districts throughout the State of California. She has assisted agencies with the analysis of special benefit from various types of improvements, in accordance with the requirements of Article XIID of the California State Constitution (Proposition 218). She has also performed formation and annual administration services for Mello-Roos Community Facilities Districts, and various other fee and special tax districts.



• **Assessment Engineer–Alison Bouley, PE**, will serve as the Assessment Engineer and Project Director on the project. Mrs. Bouley is a registered engineer and is Vice President of our Municipal and District Finance team. She has 23 years of experience in managing the programming and financing of infrastructure improvements consulting to cities, counties and special districts throughout the State. She has assisted agencies with the analysis of special benefit from various types of improvements, in accordance with the requirements of Article XIII D of the California State Constitution (Proposition 218). She will be in *“responsible charge”* as required by Section 4(b) of Article XIID of the State Constitution, which requires that *“all assessments be supported by a detailed engineer’s report prepared by a registered professional engineer certified by the State of California.”* Ultimately, Mrs. Bouley will serve as the licensed professional who will oversee authorship of and sign the Engineer’s Report.



• **Deputy Project Manager– Francisco Rojas**, will serve as deputy project manager, working closely with the project director and project manager. Francisco has more than eight years of experience in administration, three and a half of those directly in municipal finance district administration and formations. Specifically, Francisco has direct experience administrating Special assessments and Non-Ad Valorem Property Assessed Clean Energy assessments. He specializes in special assessment reporting and administration. This experience along with his strong communication and analytic skills enables Francisco to effectively work closely with clients and perform well on Special Assessments that require a high level of detail and analysis.



The project team will be supported by additional members of Harris’ Municipal and District Finance team as needed.

PROJECT EXPERIENCE

Harris is an industry leader in providing public finance services, including formation of special tax districts and assessment districts to public agencies in California. We have helped public agencies throughout the State form special districts to fund a wide range of services. Members of our project team have formed and administered fire suppression assessments for more than 20 fire agencies, including:

- Fire Suppression Assessment, Rough and Ready Fire Protection District
- Fire Suppression Assessment, City of Millbrae
- Peardale-Chicago Park Fire Protection District
- Fire Suppression Assessment, Mariposa County
- Nevada County Consolidated Fire District
- Fire Services Special Tax, County of Los Angeles Fire Department
- Fire Suppression Assessment, Rohnert Park
- Fire Suppression Assessment, El Cerrito
- Citywide Fire Suppression Assessment, Indio
- Citywide Fire Suppression Assessment, Morgan Hills
- Fire Suppression Assessment, Glendale Fire Department
- Fire Suppression Assessment, Hesperia
- Fire Suppression Assessment, North County Fire Protection District
- Fire Suppression Assessment, San Miguel Fire Protection District

Following are some example Fire Protection District projects that Harris has worked on. References can be provided upon request.

Fire Protection District

Oakdale Fire Protection District

Harris serves as the Assessment Engineer for the Oakdale Fire Protection District, assisting with placing the assessments onto the tax roll each year for approximately 5,000 parcels. Harris also performed a District-wide audit to identify all parcels subject to the assessments and applied the proper assessment amount to each. The audit resulted in the District realizing an additional \$75,000 in annual assessment revenue.

Fire Suppression Benefit Assessment

Peardale-Chicago Park Fire Protection District

Harris served as the Assessment Engineer for the Peardale-Chicago Park Fire Protection District, assisting with the successful formation of a new Fire Suppression Benefit District to provide an additional revenue source to supplement existing property tax revenues.

Fire Protection District

City of Millbrae Fire Protection

Harris was engaged to renew an expiring fire assessment district assessment and to implement an assessment rate increase for the City of Millbrae. Harris assisted the City in reviewing budgets and call history, applying the new assessment rates to parcels according to the existing methodology and creating a new Engineer's Report. Findings were presented to the City Council with our recommendations for the increased fire suppression assessment rate, along with public outreach materials designed to be clear and easily understood by the public.

SCOPE OF SERVICES

Task 1: Review and Audit of Existing Assessment District Parcels and Charges

The following describes the services to be provided by Harris to conduct an extensive review of the existing assessment district.

1. Obtain from the District, copies of elections, annexations, maps and/or other documentation (as available) to assist in the project, including any available GIS data.
2. Create a Draft timeline for the project, detailing dates and tasks.
3. Examine current methodology and procedures for levying assessments to ensure the processes utilized are correct.
4. Perform an extensive audit of all parcels within the District to determine the correctness of assessment charges for each parcel from the prior year. Deliverables shall include the following:
 - Listing of any parcels that should be included in the District that are not currently being assessed
 - Listing of any parcels that are currently being assessed but are not inside the District boundaries.
 - Listing of parcels with assessment amounts determined to be over or under what the assessments should be, again based on the established methodology.
5. Review on-line imagery from Google Earth, GIS data and the Stanislaus County Assessor's website, to determine actual use of parcels/businesses, so charges can be properly calculated.
6. Provide a report of the findings, recommended corrections, changes, and any other suggestions to better administer the District moving forward.
7. Provide an updated database of the District and the proper assessment amounts for each parcel in the District. Database will be in Excel format and will contain individual parcel calculations and total District assessment.

Task 2: Direct Billings to Properties Identified During the Audit Process (Optional)

Using the listing of parcels that should be included in the District that are not currently being assessed, prepared in Task 1 above, Harris will provide the following services:

1. Draft direct bills, including a return address for payments and include statement that if payment is not received, the amount shown will be included on the next year's tax bill, in addition to the standard annual assessment.
2. Mail direct bills to identified property owners. District address will be utilized for receipt of payments. Copies of mailings to be electronically delivered to District for your records.

COST PROPOSAL BREAKDOWN

Harris' fees will be billed on a time and materials basis using the Hourly Rates, not to exceed the amounts shown below.

SCOPE TASK ITEM	NOT TO EXCEED
Task 1 (Audit)	\$40,000.00
Task 2 (Direct Bills)*	\$3,500.00

*The costs for printing and mailing of direct bills under Optional Task 2 are not included in the fees above. The costs for printing and mailing will be based on the cost to produce and mail the direct bills, based on, but not limited to, copying, number of pages, envelopes, postage, etc. There will be an additional fee of 15% for postage if Harris is to provide postage. Postage fees must be paid to the post office before the mailing can be completed.

Prior to any direct bills being produced or mailed, the actual fee for this service will be provided to the District for approval.

Invoices will be submitted monthly based upon work completed in the prior month and shall be paid within 30 days of receipt.

The above fees assumes that the scope of work will be completed within nine (9) months of execution of the agreement. If the time frame extends beyond 9 months, additional fees may apply. Any additional fees will be discussed with the District ahead of implementation.

Hourly Rates

Any additional services may be provided as mutually agreeable based upon Harris' Hourly Rate Schedule at the time services are provided.

Title	2024 Billing Rate
Vice President/Assessment Engineer	\$ 300
Senior Consultant	\$ 300
Director	\$ 275
Project Manager	\$ 200
Deputy Project Manager	\$ 175
Senior Analyst/GIS Specialist	\$165
Analyst	\$ 140

Hourly rates are subject to increase by 4% each year, beginning on January 2, 2025, if this contract continues into subsequent years.

Limitation of Liability

To the extent permitted by law, Consultant's total aggregate liability arising out of or relating to this Agreement shall not exceed total compensation received by Consultant under this Agreement.

Termination Clause

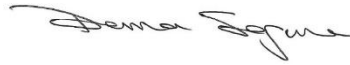
Consultant may terminate this Agreement for cause if District fails to cure a material default in performance within a period of 30 days, or such longer period as Consultant may allow, after receipt from Consultant of a written termination notice specifying the default in performance. In the event of termination for cause by Consultant, District will pay Consultant for all services performed up to and including the effective date of termination.

Our team is excited about the opportunity to work with the Stanislaus Consolidated Fire Protection District on this important project. If you have any questions regarding this proposal, we are pleased to discuss them at your convenience. As the project manager for this engagement, I can be reached at rick.clark@weareharris.com or via telephone at (949) 536-2526.

Sincerely,
Harris & Associates, Inc.



Rick Clark
Project Manager, Municipal + District Finance
(949) 536-2526 ■ Rick.Clark@WeAreHarris.com



Donna Segura
Director, Municipal + District Finance
(949) 536-2512 ■ Donna.Segura@WeAreHarris.com

Stanislaus Consolidated Fire Protection District

By: _____

Date: _____

Greg Bernardi, President
SCFPD Board of Directors

January Monthly **Station Response** Summary by Station and Shift

Report Date Range: January 1 - January 31, 2024

Fire 100	Rupture/ Explosion 200	EMS/ Rescue 300	Hazardous Condition 400	Service Call 500	Good Intent 600	False Call 700	Severe Weather 800	Other 900	Shift Totals
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Station 21 (Airport)										
Shift A	3	0	29	2	5	5	3	0	0	47
Shift B	4	0	15	0	2	5	1	0	0	27
Shift C	1	0	29	0	2	6	2	0	0	40
Total	8	0	73	2	9	16	6	0	0	114

Station 22 (Empire)										
Shift A	1	0	15	0	2	4	2	0	0	24
Shift B	0	0	16	0	0	4	3	0	1	24
Shift C	0	0	16	0	1	2	3	0	0	22
Total	1	0	47	0	3	10	8	0	1	70

Station 23 (Fruityard)										
Shift A	0	0	2	0	1	0	0	0	0	3
Shift B	0	0	1	0	0	0	0	0	0	1
Shift C	0	0	1	0	0	1	0	0	0	2
Total	0	0	4	0	1	1	0	0	0	6

Station 24 (Waterford)										
Shift A	1	0	27	0	1	6	0	0	0	35
Shift B	2	0	26	1	4	1	2	0	0	36
Shift C	1	0	19	0	1	2	3	0	0	26
Total	4	0	72	1	6	9	5	0	0	97

Station 25 (La Grange)										
Shift A	0	0	1	0	0	4	0	0	0	5

Shift B	0	0	0	0	0	1	0	0	0	1
Shift C	2	0	1	0	0	1	0	0	0	4
Total	2	0	2	0	0	6	0	0	0	10

Station 26 (Riverbank)										
Shift A	1	0	42	1	2	12	3	0	1	62
Shift B	2	0	42	1	4	10	1	0	0	60
Shift C	1	0	36	0	4	14	7	0	0	62
Total	4	0	120	2	10	36	11	0	1	184

District Totals	19	0	318	5	29	78	30	0	2	481
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Shift A	1	0	43	2	2	16	3	0	1	68
Shift B	2	0	42	2	4	15	2	0	0	67
Shift C	2	0	37	0	4	16	7	0	0	66
Total	5	0	122	4	10	47	12	0	1	201

District Totals	41	0	354	10	32	110	32	0	3	582
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Shift B	0	0	0	0	0	0	0	0	0	0	0	0	0
Shift C	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0	0

Prevention 2

Shift A	0	0	0	0	0	0	0	0	0	0	0	0	0
Shift B	0	0	0	0	0	0	0	0	0	0	0	0	0
Shift C	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0	0

District Total	9	0	7	2	1	13	0	0	0	0	0	0	32
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2024 Summary By Station

Month	Fire 100	Reture/ Explosion 200	EMS/ Rescue 300	Hazardous Condition 400	Service Call 500	Good Intent 600	False Call 700	Severe Weather 800	Other 900	Shift Totals
Jan-24	19	0	318	5	29	78	30	0	2	481
Feb-24										0
Mar-24										0
Apr-24										0
May-24										0
Jun-24										0
Jul-24										0
Aug-24										0
Sep-24										0
Oct-24										0
Nov-24										0
Dec-24										0
TOTAL	19	0	318	5	29	78	30	0	2	481

Jul-24										0
Aug-24										0
Sep-24										0
Oct-24										0
Nov-24										0
Dec-24										0
TOTAL	9	0	7	2	1	13	0	0	0	32



Stanislaus Consolidated Fire Protection District
3324 Topeka Street
Riverbank, CA 95367
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www.scfpd.us

STAFF REPORT

TO: President Bernardi and Members of the Board of Directors
FROM: Captain Tim Johnson, Training Officer
SUBJECT: January Training Report
DATE: February 5, 2024

Completed Training for January

•Total Hours of Training – 1,903 hours.

January Training

- Academy 2023-01 successfully completed their ten-month practical test.
- Academy 2023-02 completed weeks seven through eleven. The academy covered the following topics during January.
 - Forcible Entry – Conventional and Advanced
 - EMS
 - Rope Rescue Operations
 - Vehicle Extrication
 - Swift Water Rescue
 - Wildland
- Personnel completed business inspection refresher training.
- Training Hours Summary:
 - Engine Company Training: 225 hours
Engine Company Training topics included but were not limited to hose evolutions, advanced/conventional forcible entry, and ladder evolutions.
 - Driver's Training: 61 hours
 - EMS: 208 hours
 - Tech Rescue: 110 hours

February Training

- Academy 2023-02 will be nearing completion of the academy. Graduation is scheduled for March 7th.
- MST First Quarter EMS training.
- MST crews will rotate through fit testing.